Minutes of Meeting
November 06, 2024
Board of Selectmen
Town of Long Island
(NOTE: All Selectboard meetings are recorded and available on the town website.)

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke and Marie Harmon, and Brian Dudley, Town Administrator; Amy Tierney, Town Clerk. In addition there were nine Zoom viewers.

Selectmen previously reviewed the weekly Town Warrants.

Old Business

The Selectmen reviewed the minutes of the last meeting.

- It was Moved (Harmon), Seconded (Burke) and Voted to approve the Minutes of the Meeting of October 16, 2024 (Motion passed 3-0).

Communications

Selectmen reviewed communications since the last meeting. There were communications from/on: The position description for the Town's Code Enforcement Officer.; A pending property tax foreclosure.; A Resilience Grant application.; An Maine Municipal Association seminar for Planning Boards, Zoning Boards of Appeals and Assessing basics for elected officials.; A sunken boat off Cow Island.; Monthly financial reports.; CBL freight charges by departments.; and the clean up of the Transfer Station.

Town Administrator Updates

1) Housing: The YRHC met on October the 17th, 22nd and the 29th. Another meeting is scheduled for November the 12th. The YRHC continues to investigate different options for workforce housing.
2) Storm Damages: Brian filed the final Project Certification report with the Maine Emergency Management Agency which should result in the reimbursement for the debris removal expenses from the January storms in the amount of $7,818.
3) Waterfront: The Bancroft Contracting Corporation contract for repairs to Ponces Landing has been executed. The original price estimate of $245,780 was reduced to $239,780. The Waterfront Committee has been updated.

   The board needs to approve the Commitment Letter received from Gorham Savings Bank for the loan of $200,000 as approved at the 2023 town meeting. Other repairs will be charged to the capital reserve fund. Brian will close on the loan next week.

   The required legal ad for the design/engineering work for the Mariner's Wharf wave screen replacement project is complete and approved by the Cumberland County CDBG office. The ad should run next week. Since it is for professional services, most of the Federal requirements don't apply.

4) Brian and Janice Avignon met with GPCOG on the 2025 Resilience Fellow. We discussed the scope of services and responsibilities. Completion of the ground water quality work, assistance with Ponces Landing and Mariners Wharf repair projects will be included. A fellow has been approved and he will begin in January.

   The summary poster of Emma Morgan's work that was displayed at an August event hosted by GPCOG has been returned to the Town for its own use.

   The quarterly Community Action Grant report has been submitted.

5) A request for a letter of support for a GPCOG/Island Institute grant application for a Casco Bay vulnerability assessment has been received. Brian can forward one to accompany the application.

6) A reminder that a "Meet & Greet" is scheduled on Wednesday, November the 13th here at Town Hall from 4 PM until 5 PM with Tonya Arnold, the new School Superintendent.
7) The state grant received by Johnson's Boatyard has been received. Brian executed the required documents on behalf of the Board of Selectmen. The Town must act as the intermediary for the receipt of the funds awarded.
8) Cumberland County EMA sent an update on the planned radio dispatch frequencies and radio replacements. Brian forwarded it to Will Tierney, Fire Chief.
9) Brian spoke with a boat owner whose sailing vessel sank at anchor off Cow Island. Brian followed up with the Portland Harbor Master's Office to confirm that it is in Long Island territorial waters. Brian then spoke with Determination Marine indicating the town's approval of the removal of the sunken vessel at the owners expense.
10) Brian and Amy held a conference call with a potential candidate for the expected vacancy due to the retirement of the Code Enforcement Officer.
11) Curt Murley has found a large screen monitor for the Community Center. Amy is ordering it as well as a portable stand.

    There continues to be a need for a new Community Center Coordinator. The requests for use of the facility are increasing.

12) Brian has drafted a public notice regarding winter parking effective on November the 18th.

- It was Moved (Burke), Seconded (Harmon) and Voted to approve the Letter of Commitment with Gorham Savings Bank for the repairs to Ponces Landing. (Motion passed 3-0).

- It was Moved (Harmon), Seconded (Burke) to authorize the Town Administrator to send a letter of support to an Island Institute Resiliency Partnership grant application. (Motion passed 3-0).

Code Enforcement Office Updates

No Updates.

Town Clerk/Tax Collector Updates

The general election had 202 voters turn out with four new enrollees. Auto registration reminder notices are out through December.

Wellness Center Updates

The nurse was on the island today.

Board/Committee/Project Updates

Mark Greene updated the work of the Year Round Housing Corporation (YRHC). There have been multiple meetings reviewing other potential sites and costs.

Doug McCown and Camille Wolfertz noted that the issuance of parking tickets has decreased the past few months due to better compliance with registrations and required parking permits. It was noted that the new signage needs to still be installed.
The Planning Board meets next Tuesday, November the 12th.

Joe Donovan updated activities at Casco Bay Lines (CBL). The current year budget has been extended through December the 31st. Car ferry and freight rates are still being reviewed. CBL continues to work with Clynk. The advisory committee for a new down the bay boat met last week.

Meetings/Hearings

There were no meetings or public hearings.

Public Comments

There were no public comments.

- It was Moved (Harmon), Seconded (Burke) and Voted to enter into executive session at 5:47 PM to discuss legal matters pursuant to MRSA Title 1, Chapter 13, Sub-Chapter 1, Section 405 (6)(E). (Motion passed 3-0).

- It was Moved (Burke), Seconded (Harmon) and Voted to end the executive session at 5:52 PM. (Motion passed 3-0).

The meeting adjourned at 5:53 PM. The next regular meeting of the Selectboard is Wednesday, November 20, 2024.

Respectfully Submitted
Brian L. Dudley, Town Administrator