Minutes of Meeting
June 19, 2024
Board of Selectmen
Town of Long Island
(NOTE: All Selectboard meetings are recorded and available on the town website.)

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke; John Wallace and Selectman-Elect Marie Harmon. Brian Dudley, Town Administrator; Mike Hedge, Buildings & Wharves Supervisor; and Will Tierney, Fire Chief. Public Attending in Person: Ellen Harford as well as seven Zoom viewers.

Selectmen previously reviewed the weekly Town Warrants.

Old Business

The Selectmen reviewed the minutes of the last meeting.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of June 05, 2024 (Motion passed 3-0).

Communications

Selectmen reviewed communications since the last meeting. There were communications from/on: MDOT; FEMA; The Mariners Wharf CDBG grant award; A storm-damaged cottage on Fowlers Beach; Security cameras; A ladder safety issue on Mariners; A request for Planning Board public documents; and, A complaint on dogs barking and off leash.

Town Administrator Updates

1) **Housing:** Maine DEP returned to the Transfer Station to conduct water testing on the monitoring wells. The YRHC met on June 19th and conducted an on site walk through of the proposed workforce blousing project with a representative from the Maine State Housing Authority.

2) **Storm Damages:** Brian met with FEMA representatives in town hall for a Recovery Scoping meeting on June the 10th. The Maine Emergency Management Agency (MEMA) also sent a representative.

   There will be required environmental reviews for some of the storm damaged projects. Brian submitted the first invoice in the amount of $20,000 for reimbursement of debris clean up expenses.

   Brian met with the FEMA Program Manager on June the 12th. A request for a six month extension for the removal of downed trees on Front Beach has been submitted. Brian has asked Mike Lingley for a quote on cutting up the downed trees.

   Maine DEP has ended the "Permit by Rule" exemption for storm damaged infrastructure.

3) **Waterfront:** CPM Construction is removing their Casco Bay barge for overhaul work and no longer will be able to do the Ponces Landing repairs in November. Wyman and Simpson still have not submitted a quote for this work. The Maine Department of Marine resources grant for the Ponces marine survey and plan designs has expired. The town received $40,000 from this grant.

   Brian will meet next week with Cumberland County to review the awarded CDBG grant for engineering/design services for the replacement/new wave screen on Mariners Wharf.

4) Harbormaster: Brian circulated the current job description for the Harbormaster position. This job has been vacant since 2022. Following the input received, Brian will re-draft and post the position.
5) Maine DEP has confirmed that a formal amendment, not a minor revision, to the approved operating agreement for the Transfer Station will be required for adding an exit road and pouring concrete pads for the canisters to sit upon. The review process is 120 days. The fee for this is $1,004.
6) Brian spoke with Reynolds & Sons regarding a quote for services at the Transfer Station. They are not interested in quoting. Still awaiting word from Waste Management and Troianos.

7) There was a Ground Water Quality meeting at the Community Center on June the 18th.
8) One quote has been received from Keenan Auction Company for Lot #726. The Tranzon quote is expected by June the 21st.
9) The lease agreement is completed and needs to be approved for the rental of the Marine Building.
10) There is a Wildfire Risk meeting on Chebeague on June the 26th with the Maine Forest Service. Will Tierney has been notified.
11) The MDOT Road Ranger inspected several culvert sites today and will forward a summary of his recommendations.
12) A Freedom of Information Act request was received for information regarding the Planning Board. Brian has responded.

Code Enforcement Office Updates

No updates

Town Clerk/Tax Collector Updates

The Food Service Establishments and Business Licenses public hearing is scheduled for Wednesday, June the 19th.

Wellness Center Updates

No updates.

Mike Hedge updated activities at public facilities and wharves. The pump house that services the Community Center and Town Hall will be insulated and have a heater installed and another quote will be sought for the doors at the Community Center. He

advised that the new blinds at the school may require an electrician if they are motorized.

The board held a public hearing on business licenses and food service establishment licenses.

Ellen Harford, a new FSE applicant, said that she will be baking and selling breads at the Boathouse store and delivery to island homes. There was a comment from the public regarding the state-imposed limitations of the Overboard Discharge Permit at the Bakehouse. The owner said that on average they are in compliance.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the license application for Island Made Bakery. (Motion passed 3-0).
- It was Moved (Burke), Seconded (Wallace) and Voted to approve the license application for Soups to Go. (Motion passed 3-0).
- It was Moved (Burke), Seconded (Wallace) and Voted to approve the license application for Rippleffect. (Motion passed 3-0).
- It was Moved (Burke), Seconded (Wallace) and Voted to approve the license application for Fern Avenue Lobster. (Motion passed 3-0).
- It was Moved (Burke), Seconded (Wallace) and Voted to approve the license application for Byers & Sons, d/b/a/The Bakehouse. (Motion passed 3-0).
- It was Moved (Burke), Seconded (Wallace) and Voted to approve the license application for the Boathouse. (Motion passed 3-0).
- It was Moved (Burke), Seconded (Wallace) and Voted to approve the license application for Hardshell Cafe. (Motion passed 3-0).

The board discussed committee and position vacancies.

- It was Moved (Burke), Seconded (Wallace) and Voted to re-appoint Paul Thornton and Justin Papkee to the Planning Board. (Motion passed 3-0).

- It was Moved (Burke), Seconded (Wallace) and Voted to re-appoint Amy Tierney as the Tax Collector and Will Tierney as the EMT Director. (Motion passed 3-0).

The board held its monthly public safety meeting. Will Tierney discussed training and new recruits to LIF&R. Some current volunteers in the department are filling in as assistants when there is only one EMT on duty.

The new radios arrived from Cumberland County. The planned digital upgrade is pending a tower change with Chebeague Island.

Ed McAleney spoke to the volume of traffic and speed on Island Avenue between Garfield and Beach Streets. He suggested the placement of seasonal speed barriers to try to slow the traffic down.

- It was Moved (Burke), Seconded (Wallace) and Voted to spend up to $500 for the acquisition of seasonal speed barriers. (Motion passed 3-0).

The board discussed the proposed lease agreement that Brian had drafted for the Marine Building. A change in the definition of "retail" was suggested.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the lease as modified. (Motion passed 3-0).

The board discussed the Harbor Master job description. Brian will incorporate the suggested changes and post the position at an annual stipend of $5,000.

Meetings/Hearings:

There were no meetings or hearings.

Board/Committee/Project Updates

Joe Donovan updated activities at Casco Bay Lines. A new General Manager, John Warnick, has been appointed and will start on July the 22nd. The new fare schedule will save the town money in the transportation of resident students.

Public Comments

Joe Donovan expressed the Town's thanks and appreciation for the work of Jim Wilber over the years.

Ed McAleney noted that he planned on installing the new parking signs starting on June 21st

The meeting adjourned at 6:16 PM. The next regular meeting of the Selectboard is Wednesday, July 03, 2024.

Respectfully Submitted
Brian L. Dudley, Town Administrator