Minutes of Meeting
February 07, 2024
Board of Selectmen
Town of Long Island
(NOTE: All Selectboard meetings are recorded and available on the town website.)

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke; John Wallace. Brian Dudley, Town Administrator; Amy Tierney, Town Clerk; Lisa Kimball, Treasurer. Viewing Remotely: Mark Greene; Rennie Donovan; Fulton Wilcox; Toni Wilcox; Brad Brown; Diane Watts; and Ralph Sweet;

Selectmen previously reviewed the weekly Town Warrants.

Old Business

The Selectmen reviewed the minutes of the last meeting.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of January 17, 2024 (Motion passed 3-0).

➢ **Communications:**

Selectmen reviewed communications since the last meeting. There were communications on: Finance Committee membership size.; LIF&R rescue boat maintenance and staffing.; Offensive political signage on private property.; break in and vandalism at the Community Center.; A residential property tax adjustment following a fire'; An update on a recent Island Institute Maine Islands Coalition meeting.; Lights on Mariner's Wharf.; Town reports due March the 8th.; Accounting for revenues from returnables.

The board discussed the break in at the Community Center and the need for security cameras there.

- It was Moved (Wallace), Seconded (Burke) and Voted to authorize the expenditure of up to $600 for security cameras at the Community Center. (Motion passed 3-0.)

John Burke noted the recommendation from the Transfer Station Task Force to create a second roadway to serve as an exit from the transfer station and to pour concrete pads for the canisters.

Jay Wallace noted that he had reached out to some golf cart dealers to seek more information on the speed of golf carts as well as ATVs.

➢ **Town Administrator Updates:**

1) Waterfront Projects: Met with Justin Hale on site at Mariner's Wharf to repair the damaged wave break extension. Sent out an update to the Waterfront Committee. Followed up again with Prock Marine about work at both Ponce Landing and Mariner's Wharf.

Received our third reimbursement from Maine DMR in the amount of $15,489 for the Ponce's Landing project.

The formal presentation to the Cumberland County review committee on the CDBG application for a grant for the Mariner's Wharf wave screen project is Wednesday, February the 13th.

Attended the second of four cohort sessions by HUD to prepare for the formal acceptance of the $477,000 award for the Mariner's Wharf wave screen project.

Brian is meeting with the Portland Harbor Commission to discuss mooring enforcement for Long and Cow Islands.

2) CRP & Resilience Fellow Grants: Emma Morgan was able to meet with Christian Lamontagne to discuss the water quality project. A draft of a resident announcement of the program was completed. The first progress report for the CRP grant has been submitted.

Janice Avignon, Emma and Brian met on February the 5th to review progress on a multitude of projects. Janice and Emma will be attending a Sustainability and Water Quality conference in Augusta this month.

3) Housing: The YRHC has met several times this past month reviewing drafts of the operating pro formas for the workforce housing project. Brian worked with the Genesis Fund seeking their input as well as with Dextrous Creative, the design contractor. The grant application was submitted on January 31, 2024. The next YRHC meeting is February the 21st.

New Business Updates:

1) There is a public hearing scheduled on March the 7th on the proposed rules for the Extended Producer Responsibility (EPR) law passed by the Legislature two years ago. Part of these rules deal with the municipal reimbursement formulas for processing cardboard. Brian will submit written testimony.
2) Brian reached out to Bernstein Shur on waiver forms for the planned fitness center.
3) Brian completed several storm damage reports and submitted them to the Maine Emergency Management Agency (MEMA) for the storms of January the 10th and the 13th. MEMA will accumulate these reports from municipalities throughout the state and these will be the basis for the Governor to request a Presidential declared disaster.
4) Brian will ride through the paved roads with a representative of All State Materials Group (ASMG) in April to determine possible road paving priorities.
5) Brian and Lisa are working on the Workers Compensation renewal and payroll audits due back to MMA on February the 16th.
6) Cumberland County is exploring the regionalization of animal control services. Brian will be meeting with the Assistant County Manager to discuss Long Island's interest.
7) Beth Marchak has distributed a second draft of a contractors informational page. Brian, Amy and Lisa will review.
8) The town has received an annual informational update on the Local Health Officer position. This has been vacant since Dennis McCann left the position.

The board should formally appoint the Town Administrator to act in this capacity until such time as the position can be filled.

9) Received the 2024 MMA dues invoice in the amount of $2,258.
10) Received a request for a contribution to the non-profit Through These Doors which is a Cumberland County based domestic violence referral agency.
11) Submitted a letter of support for the Vinalhaven island climate change BRIC grant.

➢ **Code Enforcement Office Updates:**

There are outstanding SSWD and building permit applications pending further information. Jim Nagle, the CEO, has been in communication with the owners of the beach house at Fowlers Beach regarding the heavy damages sustained in the January storms.

➢ **Town Clerk/Tax Collector Updates:**

Twelve dog licenses are now past due and by state law will incur a $25 late fee for registration. There have been 62 registrations to date.

Revaluation letters were sent out. Tax bills for the second half of fiscal year 2024 were sent out.

➢ **Wellness Center Updates:**

Northern Lights was on the island on February the 7th. They plan to come on the 1st and 3rd Mondays of each month. The physical therapist is now seeing seven patients on her visits. There is a soup lunch scheduled for Monday, February the 12th.

Meetings/Hearings:

There were no meetings/hearings.

Board/Committee/Project Updates:

Lisa Kimball updated the progress on the fitness center. More equipment is expected this month. Need to review insurance coverage. Need to develop a minimum age and supervision policy.

Diane Watts updated the results of the Finance Committee meeting. Revised guideposts were circulated. A review of all municipal fees is underway. The next meeting is February 20th.

Chairman Donovan noted that the Selectboard will meet in a workshop on Wednesday, February 28th to discuss budget items for the next fiscal year.

Mark Greene discussed the YRHC work reviewing drafts for the Maine Housing unbridged islands grant program for workforce housing.

Mark noted that the revaluation letters are out. Six inquiries have been received to date.

Joe Donovan noted that as a result of storm damage to the road leading to the State Pier at Great Diamond, Casco Bay Lines will be temporarily adjusting their sailing schedule.

Public Comments:

There were no public comments.

The regular public meeting adjourned at 6:30 PM. The next regular meeting of the board is Wednesday, February 21, 2024 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator