Minutes of Meeting
December 20, 2023
Board of Selectmen
Town of Long Island
(NOTE: All Selectboard meetings are recorded and available on the town website.)

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke; John Wallace. Brian Dudley, Town Administrator; Amy Tierney, Town Clerk. Viewing Remotely: Toni Wilcox; Steve Hart; Mark Greene; Rennie Donovan; Will Tierney; and Camille Wolfertz.

Selectmen previously reviewed the weekly Town Warrants.

Old Business

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of December 6, 2023 (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting. There were communications on: The Finance Committee meeting and its revised schedule.; a pier on the east end.; Culvert replacement on Fern Avenue.; Feral cats (Note: A total of 39 cats have been removed from the island. They have all been vaccinated and neutered. There are 12 left to be removed.); An announcement of a second meeting of the Casco Bay Coastal Academy.; An update on the replacement the Overboard Discharge (OBD) system at the Island Avenue condos.; A request for a fireworks permit for New Years Eve.; and, an update that 22 deer were taken this season.

➢ **Town Administrator Updates:**

Old Business Updates:

1) Waterfront Projects: Brian reached out to CPM Construction on moving forward with revised cost estimates for the repairs to Ponce's Landing. They have lost a key employee and are assessing their ability to undertake that project this January.

Reimbursement request to The Department of Marine Resources in the amount of $15,489 was submitted for the GEI work on Ponces Landing. Brian is working with GEI Consultants on the remaining $10,363 grant balance.

The CDBG pre-application for a grant for the Mariners wave screen project has been approved. Brian is working on the Full Application.

Contact has been made with Prock Marine regarding repairs to the wavebreak extension damaged in the January 2022 Nor'Easter.

MDOT is still working on moving our approved $250,000 SHIP grant for the Mariner's Wharf wave screen project to FY25.

2) CRP & Resilience Fellow Grants: Brian reached out to GPCOG to discuss the upcoming start of the Resilience Grant Fellow.

New Business Updates:

1) We have been awarded two surplus "Slow Children are Playing" in the road signs through the Maine Local Roads Center.

2) The FEMA workshop on the Assistance to Firefighters Grant program (AFG) is tomorrow morning in Scarborough. Brian spoke with Wes Wolfertz who is working with LIF&R on their FY25 operating and capital budgets. Two potential capital items have been identified which may be eligible for this grant program.

3) Brian asked Mike Hedge to check on the Mariners Wharf lights.

4) Brian attended a meeting of the Southern Maine Managers. Most of the discussion focused on affordable workforce housing. Many communities are working on plans to meet this need.

5) The new state law requiring paid family leave will require a 1% payroll tax split equally between the employer and the employee. Brian has notified the Treasurer and the Chair of the Finance Committee.

6) The Year Round Housing Committee (YRHC) met on December the 13th via Zoom to discuss the MSHA grant application deadline and a draft site plan from Dextrous Creative.

7) The Planning Board has submitted their planned ordinance changes to Bernstein Shur for review. The changes essentially follow the planned changes from last year.

The board discussed the CDBG grant application for Mariner's Wharf.

- It was Moved (Burke), Seconded (Wallace) and Voted to authorize the Town Administrator to submit a final grant application for Mariner's Wharf to the Community Development Block Grant program. (Motion passed 3-0.)

➢ **Code Enforcement Office Updates:**

Building permits have been submitted for an SSWD system and an Eastern Avenue building project. Three SSWD permits were approved. Additional information was received on a solar panel installation project.

➢ **Town Clerk/Tax Collector Updates:**

Still working on processing 2024 dog licenses. Reminders for February auto registrations have been sent. Working on the March tax bills.

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➢ **Wellness Center Updates:**

Northern Lights is hoping to be on the island the first and third Wednesdays of each month.

The board discussed a request to waive the building permit fee for a replacement home for the one lost in the recent fire.

- It was Moved (Burke), Seconded (Wallace) and Voted to waive the building permit fee. (Motion passed 3-0).

Meetings/Hearings:

There was a public safety meeting. Will Tierney, Fire Chief, noted that the department is getting new portable and mobile radios through a Cumberland County grant. Except for a loss of power, there was no storm damage.

The draft plans for a replacement fire station are nearly complete.

The board discussed the first draft of a golf cart regulation ordinance. Steve Hart has submitted some suggestions. Will Tierney suggested that the newer golf carts/ATVs with LED lights may require a deflector so as not to blind oncoming drivers.

Lisa Kimball updated the board on a fitness facility. She now believes that making better use of the Community Center, especially, the middle room, is the direction to pursue until the preliminary plans for a larger fire station which are further developed and might be able to accommodate one.

The Wellness Center will contribute to the project. A question was asked if there would be fees for using a fitness facility. It was noted that ideally membership fees won't be required. Liability issues will be reviewed in more detail. It was suggested that there might be some value to a meeting of the various stakeholders (i.e., pickleball players, the pottery staff and users, the historical society, the recreation department and potential users of a fitness facility) to discuss the fitness center, its location and impacts.

Board/Committee/Project Updates:

Mark Greene noted that the Year-Round Housing Committee (YRHC) met on December the 13th. Focus was on a draft site plan as well as a February 15th deadline for filing a grant application with the Maine State Housing Authority.

Joe Donovan noted that the Vessel Advisory Committee for a replacement down the bay boat has begun its work. The focus is to build a freight boat that can also carry passengers.

Public Comments:

There were no public comments.

The regular public meeting adjourned at 6:27 PM. The next regular meeting of the board is Wednesday, January 3, 2024 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator