**Minutes of Meeting**
**November 01, 2023**
**Board of Selectmen**
**Town of Long Island**
**(NOTE: All Selectboard meetings are recorded and available on the town website.)**

**Meeting called to order at 5:00 PM.**

**Attending:** Joseph Donovan, Chair; Selectmen John Burke; John Wallace. Brian Dudley, Town Administrator.; Amy Tierney, Town Clerk; and Ed McAleney. Viewing Remotely: Rennie Donovan; Ed Rea; Paul Thornton; Peter Thornton; and Mark Greene.

Selectmen previously reviewed the weekly Town Warrants.

**Old Business**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of October 18, 2023 (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting. There were communications on: Water quality; questions on the preliminary draft audit; Community Center use and remodeling the middle room; and a proposed land swap with the town.

➢ **Town Administrator Updates:**

**Old Business Updates:**

1) Waterfront Projects: The Waterfront Committee met on November 01, 2023 to review the bid received for the repairs to Ponce's Landing as well as the review

completed by GEI Consultants. Brian met with Dan Bannon last week to review. Breian will set up a bid review meeting with the contractor of the sole bid received.

Still waiting for the completion of the review of the SHIP grant application for $250,000 in funds for the wave screen replacement project on Mariner's Wharf. Contractor to perform routine maintenance on the pier has been delayed.

3) CRP & Resilience Fellow Grants: All required documents have been submitted for the acceptance of the CRP grant and the application for the Resilience Corporation Island Fellows program.

**New Business Updates:**

1) Paperwork has been submitted to GSB for possible leasing of a refurbished or new cardboard contractor should we decide replacement is needed.

2) A second island resident has volunteered to serve on the Recreation Committee.

3) The YRHC meets again on November 15th. Fontus was unable to draw samples from the Transfer Station monitoring well. Brian is meeting this week with the project architect in Portland.

4) MMA is holding a revaluation Zoom webinar for elected officials on November the 16th. Brian spoke with Mark Greene about the possibility of holding a workshop with Bob Konczal, The Assessor Agent, on Wednesday, December the 6th at 3 PM.

5) Winter parking notice is ready to be posted.

6) Brian received an inquiry regarding a memorial bench and possible locations for its placement.

7) Revisions to the 2024 Worker's Compensation renewal have been submitted.

8) The IT Task Force is beginning its review of existing systems and equipment. They will be reaching out to Brian, Amy and Lisa for input.

9) Brian is meeting with the Cumberland County Municipal Oversight Committee Thursday, November the 2nd in the Gray Town Hall.

10) Reminder sent out to Department Heads regarding submission of draft budgets by December 5th.

11) No response to outreach to the School Department regarding the budget for a new fire alarm system.

12) Completed the loan documents for the gravel roads project at Gorham Savings Bank on Friday, October the 27th.

13) Someone placed used insulation tanks outside the Transfer Station.

14) Lifeflight has requested a donation.

➢ **Code Enforcement Office Updates:**

Waiting for abutter notification response date before issuing an SSWD permit at 178 Island Avenue.; A shed building permit application was received.

➢ **Town Clerk/Tax Collector Updates:**

There are 22 parcels still owing a total of $17,957 in property taxes. There are 719 vehicles that register through town hall, Of these, 61 are past due. Reminders are being sent out again.

➢ **Wellness Center Updates:**

Northern Lights will be giving flu and covid shots on November the 9th and the 28th.; The online fundraiser starts on Thanksgiving night.;The next Soup Lunch is November the 14th.; There are open spots for physical therapy.; and the Island Commons on Chebeague has room for one female person.

**Meetings/Hearings:**

At 5:30 PM, the board adjourned the meeting temporarily so as to attend an online presentation of the 2023 audit results.

**Board/Committee/Project Updates:**

The board resumed its regular meeting at 6 PM.

The board received a report from Mike Hedge, The Facilities Manager on the various projects on the island.

Ed McAleney and John Burke updated the work of the Transfer Station Task Force. The preliminary plan is to pour concrete pads for the canisters, create a new exit and move the existing sheds back to create more usable space within. They will reach out to the DEP for their comments. The initial cost estimate for this work is $60,000.

Joe Donovan noted that a formal Search Committee will be approved at the next Casco Bay Lines board meeting to replace the retiring General Manager.

**Public Comments:**

Rennie Donovan noted that the Harvest Supper is this Saturday the 4th starting at 5:30 at the VFW Hall.

The regular public meeting adjourned at 6:06 PM. The next meeting of the board is Wednesday, November 15, 2023 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator