Minutes of Meeting
September 21, 2023
Board of Selectmen
Town of Long Island
(NOTE: All Selectboard meetings are recorded and available on the town website.)

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke; John Wallace. Brian Dudley, Town Administrator. Viewing Remotely: Rennie Donovan; Toni Wilcox; Fulton Wilcox; Jim Schine and Ed McAleney

Selectmen previously reviewed the weekly Town Warrants.

Old Business

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of August 31, 2023 (Motion passed 3-0).
- It was Moved (Burke), Seconded (Donovan) and Voted to approve the Minutes of the Meeting of September 07, 2023 (Motion passed 2-0, Wallace Abstained).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting. There were communications on: GIS-ARC mapping; The IT budget; The Finance Committee meeting being canceled; the forecasted hurricane/tropical storm; Board meeting frequency; a resignation from Ralph Sweet; A Maine Island Coalition meeting on transportation; An update on school repairs and the new heat pumps; The proposed vacating of a paper street; and Maintenance issues for the cardboard compactor.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the subscription service for a new Arc-GIS- mapping system. (Motion passed 3-0).

➢ **Town Administrator Updates:**

Old Business:

1) Ponce's Landing: Short term repair bids are due back at the end of the month. The Waterfront Committee met on September the 21st for updates on Ponce's Landing and Mariner's Wharf. The Tribes have signed off on our Self-Verification USACE permit.

2) Mariner's Wharf: East side float pulled prior to the forecasted hurricane. MDOT SHIP grant application will be submitted in the amount of $250,000.

New Business Updates:

1) The gravel roads contractor has started staging gravel for the grading project. Board needs to approve the financing proposal from Gorham Savings Bank.

2) LICLOC will place an item on a future agenda to discuss Town uses for the 4 acres known as the "Unrestricted Parcel".

3) DEP has scheduled their in person Transfer Station training for October the 4th at their Canco Road office in Portland.

4) Brian is meeting next week with a possible IT Administrator candidate.

5) Ralph Sweet has recommended a subscription to Arc-GIS.

6)) The Planning Board is sending Doug McCown to the Gulf of Maine Research Institute Living Shorelines workshop and tour.

7) Housing Update: Completed survey was sent to YRHC and project architect. Forwarded revised draft of contract to Dextrous Creative for architectural services. Fontus is planning on doing four well tests in the surrounding area.

8) Brian sent additional data to EcoMaine for the Transfer Station.

9) The Approved General Assistance maximums have been filed with Maine DHHS.

10) There was a Deputy Sheriff on the island last weekend.

11) The 2023-24 worker's compensation renewal was received.

12) Brian completed the Cumberland County regional fire and emergency services survey. There is a possibility of expanding the current SMCC Live in Program for Firefighters and EMTs in training.

13) Posted a notice seeking volunteers for the Recreation Committee.

The board noted that it had previously reviewed the contract amendments for the Town Administrator adding housing coordination to the duties.

- It was Moved (Burke), Seconded (Wallace) and Voted to amend the Town Administrator's contract effective on July 01, 2023. (Motion passed 3-0)

The board reviewed the term sheet from Gorham Savings Bank for a loan for the regrading of the gravel roads. This project is scheduled to start in early October.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the loan terms from Gorham Savings Bank for the gravel roads. (Motion passed 3-0).

➢ **Code Enforcement Office Updates:**

A new building permit application for a replacement barn on Fowler Road was issued as well as an internal plumbing permit for a water filtration system. The CEO has received notifications that a trailer approved for a construction project has now been moved and is being utilized as living space on another property. An SSWD permit will be issued for 55 Beach Avenue.

➢ **Town Clerk/Tax Collector Updates:**

Of the 622 taxable parcels, 68 still owe a total of $53,352. Dog tags for 2024 are available starting on October the 15th.

➢ **Wellness Center Updates:**

Flu only vaccinations on September 28th from 4 PM - 7 PM. The beach wheelchair is being shipped this week.

The board addressed the frequency of board meetings. It was agreed that meetings on the first and third Wednesdays of each month would be the new schedule. Emergency meetings can be called if necessary.

Meetings/Hearings:

The Public Safety meeting was postponed.

Board/Committee/Project Updates:

Ed McAleney briefed the board on the meetings to date of the Transfer Station Task Force. Any proposed capital expenses will be part of a future CIP request. The group is meeting again in September.

Joe Donovan discussed the 2023-2024 proposed budget for Casco Bay Lines. There is a $4 million projected deficit that the staff is working to reduce. Operating deficits are covered by Federal grants. There are still traffic congestion problems in and around the freight area.

Public Comments:

Fulton Wilcox noted how helpful it is for the Transfer Station to accept brush.

The regular public meeting adjourned at 6:12 PM. The next meeting of the board is Wednesday, October 04, 2023 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator