Minutes of Meeting
August 31, 2023
Board of Selectmen
Town of Long Island
(NOTE: All Selectboard meetings are recorded and available on the town website.)

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke and John Wallace; Brian Dudley, Town Administrator, and Amy Tierney, Town Clerk. Viewing Remotely: Camille Wolfertz; Brad Brown; Ed Rea; Mark Greene; Ed McAleney; Diane Watts; Lou Sesto; Steve Hart; Rennie Donovan; and Ralph Sweet.

Selectmen previously reviewed the weekly Town Warrants.

Old Business

➢ **The board reviewed the minutes of the previous meetings.**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of August 24, 2023 (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting. There were communications on: Turkey hunting (one more resident opposed); Sheriff's visit on September the 7th; Rental of the Community Center; A public water source; Swim buoys at Fowler's Beach; and, the resumption of the removal of feral cats.

➢ **The Town Administrator updated the Board on the following on-going items:**

Old Business Updates:

1) Ponce's Landing: GEI will send out to prospective bidders the bid specification package on September 01, 2023 for the repairs to Ponce's Landing. The draft of the bid specifications was amended to reflect comments received and there will be alternates within the proposals received. Pile driving cannot begin until November the 8th.

Brian has filed another grant reimbursement with the Maine DMR under the $50,000 grant received last year for this project.

2) Mariner's Wharf: Brian discussed with the CDBG grant representatives another grant application for the wave screen project for engineering and design services.

The $15,000 reimbursement from the approved Harbor Management Access grant from 2021 has been received.

3) Security Cameras: Brian has asked Curt Murley to order the recommended and board-approved equipment and installation hardware.

New Business Updates:

1) The YRHC held a meeting on August 31st. The Owen Haskell surveyor returned to complete the field work last week. I am working with Dextrous Creative on a contract for architectural services.

The Board of Selectmen agreed that the project line should be behind the landfill mound at the Transfer Station.

There is an island housing workshop sponsored by the Island Institute in September.

2) A group met on Saturday, August the 26th to do a final review of new signage as a result of the Parking Committee recommendations.

3) Gravel roads grading final estimate is $98,750. Work will be done this fall. A proposed contract was sent out to the Selectboard earlier and is ready for approval.

4) The Sheriff's island visit on Thursday, September the 7th starts at 1 PM with an open house at the town-owned Beach Avenue property used by the Deputy Sheriffs. All are welcomed. A public notice will be sent out.

5) Brian completed the time frame notice for all department heads for the FY25 budget.

6) Brian forwarded the updated proposed Casella contract to the Selectboard for review. Their operating costs have increased well beyond the previous +2.0% annual COLA adjustment that was negotiated for the previous three-year contract.

7) Brian met with the Code Enforcement Officer to discuss several ongoing projects as well as the suggestion that returned or denied building permit applications not be entitled to a return of the submitted fees. This accounts for the time that is spent in processing a building permit. The CEO believes that this change would need to be reviewed by legal counsel and approved in future town meetings discussion of ordinance changes.

8) Brian completed and submitted the annual fiscal survey from MMA.

9) Brian sent the Planning Board a copy of the Norton Consent Decree as well as information on LD 2003 and its effective date of July 01, 2024.

10) Brian sent experience reports to the Transfer Station Task Force. They are scheduled to meet on September the 6th.

11) A public hearing on the new General Assistance maximum schedules will be at the next Board meeting.

➢ **Code Enforcement Office Updates:**

The CEO will not be in on September the 1st; A Johnson Hill subdivision SSWD permit application was denied due to objections received from abuttors; A building permit was returned for the second time to the same property owner for failure to submit the required information; A new building permit application for a replacement barn on Fowler Road was received.

➢ **Town Clerk/Tax Collector Updates:**

Fern Park subdivision property owners have been identified for a mailing regarding a vacation of a paper street there.; There is an updated mooring sheet listing the

registration status of moorings. A total of $175,000 in property taxes has been received; Unregistered vehicle registrations are down to 52 from a high of 106.

➢ **Wellness Center Updates:**

A Northern Lights nurse will be here September 7th and 19th; Physician visit on September 12th; Flu only vaccinations on September 28th from 4 PM - 7 PM; Covid boosters and RSV vaccinations still to be scheduled.

The board discussed vacancies and re-appointments to the Zoning Board of Appeals (ZBA). There was a brief discussion on potential conflicts of interest between the Planning Board and the ZBA. (Note: The ZBA hears appeals from denied applicants from the Planning Board).

- It was Moved (Burke), Seconded (Wallace) and Voted to re-appoint Lou Sesto for a three (3) year term to the Zoning Board of Appeals. (Motion passed 3-0).
- It was Moved (Burke), Seconded (Donovan) and Voted to appoint Steve Hart to a two (2) year term to the Zoning Board of Appeals. (Motion passed 2-1 (Wallace)).
- It was Moved (Burke), Seconded (Wallace) and Voted to appoint Jane Conley to a one (1) year term to the Zoning Board of Appeals. (Motion passed 3-0).

The board addressed the Chairmanship of the Board of Selectmen.

- It was Moved (Burke), Seconded (Donovan) and Voted to re-appoint Joe Donovan as the Chair of the Selectboard. (Motion passed 3-0.)

Board/Committee/Project Updates:

Mark Greene noted that there is no update on the revaluation. The Town Assistant Assessing Agent is still reviewing the submitted field data.

Mark drafted a courtesy notice to the Planning Board informing them of the future submission of a workforce housing project. This project would also need to be approved at a future annual town meeting.

Joe Donovan noted that the Casco Bay Lines Fall/Shoulder schedule goes into effect on September the 5th.

The Board discussed again the frequency of its meetings. Brian will post a notice seeking additional input. Most seem favorable to the board meeting every other week. There was some discussion on moving the meeting to Wednesdays instead of Thursdays.

The board discussed the email received suggesting that there be a public water supply. This has been forwarded to Ralph Sweet and the Water Quality Committee.

The board returned to the Town Administrator's request for approval of the draft contract for the regrading and crowning of the town's gravel roads.

- It was Moved (Wallace), Seconded (Burke) and Voted to approve the contract negotiated with L.P. Murray & Sons of Cape Elizabeth, Maine for re-grading, crowning and ditching services. (Motion passed 3-0).

Meetings/Hearings:

None scheduled.

Public Comments:

Ed Rea noted that there will be a change in the monthly budget reports. The reserve fund balances will be stated in a separate report.

Mark Greene added that he likes the idea, if feasible, of a public water supply on the island.

The regular public meeting adjourned at 6:35 PM. The next meeting of the board is Thursday, September 07, 2023 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator