Minutes of Meeting
August 24, 2023
Board of Selectmen
Town of Long Island
(NOTE: All Selectboard meetings are recorded and available on the town website.)

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke and John Wallace; Brian Dudley, Town Administrator. Viewing Remotely: Camille Wolfertz; Brad Brown; Ed Rea; Doug McCown; Mark Greene; Karen Boss; Ed McAleney; Peter Thornton; Peter Lamontagne; and Ralph Sweet.

Selectmen previously reviewed the weekly Town Warrants.

Old Business

➢ **The board reviewed the minutes of the previous meetings.**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of August 10, 2023 (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting. There were communications on: turkey hunting; litigation settlement; a rental of the Community Center; golf cart regulations courtesy cards; the recent fatal accident on the island; an upcoming visit by County Sheriff on September 7th; renewal of a CMP submerged lands lease for a power line to Hope Island; requirement for future vehicle inspections; and, permit requirements for future on water concerts in town waters.

➢ **The Town Administrator updated the Board on the following on-going items:**

Old Business Updates:

1) Ponce's Landing: GEI has completed and sent out the bid specification package for the repairs to Ponce's Landing. The draft of the bid specifications has been distributed to the Selectboard and the Waterfront Committee. I have forwarded suggested comments to GEI for review. The bid will go out September the 1st. Pile driving cannot begin until November the 8th.

Brian will file for another grant reimbursement from Maine DMR.

2) Mariner's Wharf: Signs prohibiting unauthorized vehicles on the dock when the ferry boat is discharging or loading passengers are complete and will be put up.

The $15,000 reimbursement from the approved Harbor Management Access grant from 2021 is being processed.

New Business Updates:

1) The next YRHC meeting is August 31st. There is an island housing workshop sponsored by the Island Institute in September. Owen Haskell was here Wednesday to complete the preliminary survey work.

2) The specialty parking signs from Sign Concepts are here. A final site visit to confirm the locations for the new signs needs to be done prior to erecting the new signs.

3) Still waiting on a revised price from the sole contractor for regrading the gravel roads. The original quote was $98,500. There is $200,000 in approved town funding available plus another $50,000 in Local Road Assistance Program reserved funding. Planned call with sole bidder for gravel roads work on Friday, August 25th to discuss final pricing and timing.

4) The Sheriff's island visit is now scheduled for Thursday morning September the 7th. I will send out a notice that there will be an open house meeting with the Sheriff at the Community Center.

Brian will also meet with the Sheriff regarding the discussions to date with Chebeague Island on sharing a public safety officer.

5) There are two new interested persons for the Finance Committee (2 vacancies).

6) Brian met with Melanie Nash and John Burke to discuss the status of ordinance review. A workshop meeting to go over the policy issues that need to be addressed as well as summarize the technical changes will be scheduled.

7) Brian attended the Marine Department of Marine Resources (DMR) preliminary review of a proposed aquaculture lease off Long Island. The applicant will now file a formal application which will trigger a scoping session.

8) Town received a dividend check in the amount of $325 from the MMA Workers Comp fund.

9) A notice seeking comments regarding turkey hunting was sent out and generated several comments which have been forwarded to you.

10) Brian sent a draft notice to be distributed to department heads for the FY25 budget. Ed Rea has commented on the required dates for submission.

11) The volunteers for the Transfer Station Task Force have been notified that they can begin their review. I met with Ed McAleney to discuss data that the group will need.

12) Brian coordinated the Zoom meeting approvals for the LICPIC and the Planning Board.

13) Brian received letters from two abuttors to a proposed septic system and forwarded them to the Code Enforcement Officer.

14) Brian is working on the annual fiscal survey from MMA.

15) Mike Johnson forwarded some grant program information on climate change projects. I forwarded it to Ralph Sweet and Janice Avignon for review.

16) Maine DMR will be doing a shoreline survey of every property on the water as part of the approval process for future shellfish and aquaculture projects. They will tie up their boat on the east side of Mariner's Wharf.

➢ **Code Enforcement Office Updates:**

Four letters received opposing an application for an SSWD application in Johnson Hill neighborhood; No applicant response to a previously filed permit which will be returned; Shed relocation for resolving a long-standing issue on Floyd Street is scheduled for September the 5th.

➢ **Town Clerk/Tax Collector Updates:**

Referendum election in November; Fern Park paper street vacation moving forward with abuttor notifications; Hunting notices have been sent out and discharge permits need to be signed; To date $120,00 in property taxes have been received; Expired vehicle registrations down from 100 to 60.

➢ **Wellness Center Updates:**

NorthernLight's nurse will be here September 5th and 19th; Physician visit on September 12th; Flu only vaccinations on September 28th; Covid boosters and RSV vaccinations to be scheduled.

Meetings/Hearings:

Peter Lamontagne outlined the goals of the proposed Sub-Committee for Strategic Financial Planning of the Finance Committee. The focus will be on long-range operating and capital improvement budgets guided by the Comprehensive Plan. The Powerpoint presentation will be available on the town website.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the creation of a Strategic Financial Planning Sub-Committee. (Motion passed 3-0.)

The board reviewed the recommendation from Curt Murley with respect to a security camera system for Mariner's Wharf, the parking area and Town Hall. Estimated cost for a Relink system is under $1,000.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the acquisition and installation of a security camera system. (Motion passed 3-0).

The board deferred discussion on the Zoning Board of Appeals vacancies to the next meeting. The board discussed the vacancies on the Finance Committee.

- It was Moved (Burke), Seconded (Donovan) and Voted to appoint Paul Caliandro to the Finance Committee. (Motion passed 3-0).

The board discussed the recommendation from the Year Round Housing Committee (YRHC) to approve entering into a contract with Dextrous Creative for architectural design services for the workforce housing initiative. Brian had previously sent out their proposal and an estimated cost analysis.

- It was Moved (Burke), Seconded (Wallace) and Voted to authorize the Town Administrator to negotiate a contract with Dextrous Creative. (Motion passed 3-0.)

Board/Committee/Project Updates:

Mark Greene noted that there should be a meeting with the board to discuss the status and implementation plans of the revaluation project.

Joe Donovan noted that Casco Bay Lines. The second concrete pour for the new gate is set for next week. The new replacement Machigonne ferry for Peaks Island is scheduled

for delivery in the summer of 2024. There might be some schedule changes this winter while the down the bay boats are in drydock for servicing.

The Board discussed the meeting with Dave Singo on August the 10th on the upcoming deer reduction season. The dates proposed are fine. There was discussion on the extension of the turkey hunting season. Brian had posted a public notice seeking comments. Most were not in favor of this as the turkeys are seen as helpful in controlling the tick population. The issue will be deferred for the time being.

The Board discussed changing its meeting schedule to twice a month recognizing that special meetings can be called, if needed. Most seemed in favor of this. One member of the public suggested that most communities are twice a month or even once a month. It might also encourage new public interest in serving as a Selectman.

Public Comments:

Brad Brown asked if there was any update on the creation of a Cemetery Committee. With no additional volunteers forthcoming, this will be deferred. He also asked about his recommended accumulated trash ordinance change. This will be incorporated into the overall proposed changes to the entire set of Long Island ordinances.

The regular public meeting adjourned at 6:35 PM. The next meeting of the board is Thursday, August 31, 2023 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator