Minutes of Meeting
July 20, 2023
Board of Selectmen
Town of Long Island

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke and John Wallace; Brian Dudley, Town Administrator. Viewing Remotely: Diane Watts; Rennie Donovan; Steve Hart; Doug McCown; and Ralph Sweet.

Selectmen previously reviewed the weekly Town Warrants.

Old Business

➢ **The board reviewed the minutes of the previous meetings.**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of July 06, 2023 (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting. There were communications on: Cumberland County EMS emergency response plan.; A lot access clarification.; Painting in the Library back hallway.; Rental of the Community Center. (NOTE: With no current Community Center Coordinator, the execution of rental contracts are subject to staff volunteers willing to monitor private rental events.); An update on the school heat pump grant.; Pickleball.; The repealed Seniors Property Tax Stabilization Program.; The completion of the reserve fund transfers.; A request to tie up at the Mariner's float for a Recreation Department fundraising event.; A question regarding the existence of a town ordinance regarding acceptable noise levels.; Questions from the town's auditors.; A request from an island contractor to place a storage container for ladders and staging.; An update from town counsel regarding the

settlement agreement in response to the Reed-Feeley-Andrews plaintiffs litigation against the Town of Long Island.

- **The Town Administrator updated the Board on the following on-going items:**

Old Business Updates:

1) Ponce's Landing: On Friday, July the 14th, I conducted an on-site tour of Ponce's Landing as well as reviewed the progress made with our Maine DMR $50,000 grant. DMR requires no special bid specification format so GEI will be using the MDOT Locally Administered Project (LAP) format.

2) Mariner's Wharf: The MDOT SHIP grant administrator is waiving the requirement for an on-site visit by them. Working on the new SHIP grant application seeking an additional $250,000 for the wave screen repairs. I will also be applying for another CDBG grant of $50,000 in the fall for the same project.

3) Security Cameras: I reached out to Steve Tripp of Tripp Technologies in Portland regarding a system similar to that used by Port Harbor Marine. That system is not a security camera system, but a novelty program. It does not have recording capabilities. The camera itself is $3,500+ installation.

He recommended something from RealLink which is relatively inexpensive and has the option of powering through a solar panel attachment and includes a 32 gig SD memory card with a 180 degree view and a spotlight. Pricing would be under $1,000 per unit.

New Business Updates:

1) YRHC met today to review action steps. After obtaining other quotes, it was decided to move forward with Owen Haskell for the survey of Lots 151, 152 and 155.

Brian met with the Maine State Housing Authority on the status of Long Island's intent to file for an Unbridged Islands Affordable Housing Initiative Grant.

2) Ordered parking signs from Grainger. Submitted request to Design Concepts for the speciality signs required from the Parking Committee recommendations.

3) Gravel Roads RFP was amended to include a base amount of surface materials and type (600 yards of ¾" gravel) for all bidders to quote on as well as extending the due date by one additional week.

4) Attended the LICPIC Open House to present information on Ponce's Landing, Mariner's Wharf and Year Round Housing.

5) Signed off on the School heat pump CDBG grant. There was a site visit yesterday to meet with the sole bidder to discuss the Federal grant recipient requirements. A grant reimbursement request has been filed for the first $45,000 of expenses.

6) Followed up with Chebeague Island on public safety issues of mutual interest between the two islands. Trying to schedule an on-site visit with the Sheriff here on Long Island and will extend an invitation to Chebeague to participate.

7) There are several issues at the Community Center. We still need to find a Coordinator for the facility. It may be necessary to increase the annual stipend to attract someone. Some electrical problems continue to be experienced in the Pottery Room. The back rear door into the community room is broken. I have asked Mike Hedge to look at it.

8) The phone line to the Fire Station has been repaired. It was taken down by an accident.

9) Dennis McCann has resigned as the Health Officer. We need to have one person designated under state law.

10) Mike Hedge fixed the Pottery Room door as well as some plumbing issues at Town Hall.

11) The CRP grant application was submitted on Friday, July the 7th.

12) Lisa and I have been working with the auditors this week.

13) There was a request for the use of float space at Mariner's Wharf for a Recreation Department fundraiser for a group coming over from Chebeague Island.

14) Grainger has shipped a second set of stairs for the Transfer Station

15) Received a late request to set up a Zoom meeting for the Planning Board as well as the Library. Working with Curt Murlay on a solution whereby these groups can set up and run their own meetings.

16) Town auditors wanted to know which fiscal year to charge the $4,000 settlement offer for the Reed-Feeley-Andrews litigation against the town. Since the agreement was not finalized by June 30, 2023, it will be expensed in FY24.

17) State has issued instructions for filing for reimbursement of expenses associated with LD 2003. The Town Treasurer is pulling the Bernstein Shur invoices related to this.

➢ **Code Enforcement Office Updates:**

No Updates

➢ **Town Clerk/Tax Collector Updates:**

No Updates

➢ **Wellness Center Updates:**

Physical therapy is scheduled for July the 25th.

Meetings/Hearings:

The Public Safety meeting was rescheduled to August 10, 2023.

Board/Committee/Project Updates:

Joe Donovan noted that activity continues to increase at Casco Bay Lines. An electronic ticketing/boarding system is moving forward. This will provide better analytics for future boat schedules.

The board reviewed the issue of the $40,000 demand from the Reed-Feeley-Andrews families against the Town of Long Island for settlement of a lawsuit filed by them.

While town counsel is confident that the Town would prevail in court, the cost of defending the Town would be excessive. Cognizant of this fact, the Board of Selectmen offered a $4,000 settlement to the plaintiffs to end the matter in its entirety. The Reed-Feeley-Andrews families accepted this offer.

- It was Moved (Burke), Seconded (Wallace) and Voted to settle the Reed-Feeley-Andrews lawsuit in the amount of $4,000. (Motion approved 3-0.).

There was discussion on the tax-exempt status of the Long Island Civic Association (LICA). The board discussed parking at South Beach and that a parking permit is not required to park there. Vehicles must, however, comply with parking requirements.

Public Comments:

There were no public comments.

The regular public meeting adjourned at 5:48 PM. The next meeting of the board is Thursday, August 10, 2023 at 5:00 PM.

- It was Moved (Burke), Seconded (Wallace) and Voted to enter into executive session at 5:48 PM to discuss personnel matters pursuant to 1 M.R.S.A., Chapter 13, Sub-Chapter 1, Section 405 (6) (A). (Motion passed 3-0.)

- It was Moved (Burke), Seconded (Wallace) and Voted to end the executive session at 5:52 PM. (Motion passed 3-0).

Respectfully Submitted
Brian L. Dudley, Town Administrator