Minutes of Meeting
June 15, 2023
Board of Selectmen
Town of Long Island

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen John Burke and John Wallace; Brian Dudley, Town Administrator; Amy Tierney, Town Clerk. Viewing Remotely: Steve Hart; Rennie Donovan; Ed Rea; Matt Byers; Doug McCown; and Paul Thornton.

Selectmen previously reviewed the weekly Town Warrants.

Old Business

➢ **The board reviewed the minutes of the previous meetings.**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of June 08, 2023 (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting. There were communications on: A Piping Plover nest discovered on South Beach. (Note for the time being there will be no burn permits issued or fireworks there.); A request by a LICLOC board member seeking reappointment.; There was a downfront parking lot enforcement discussion.; and, The Town Clerk summarized the number of vehicle registrations on the island.

John Burke noted that 6 feral cats were removed from the boatyard area this week.

John Wallace noted that Swan Concrete is closing and the Town will need to find another supplier of cemetery vaults.

Joe Donovan apologized on behalf of the Town that we had missed an applicant who had previously expressed interest in March in serving on the Planning Board. It was an oversight. He further explained that there were two vacancies and one expiring term. The expiring term member had requested reappointment.

- **The Town Administrator updated the Board on the following on-going items:**

1) Mariner's Wharf: Met with the Waterfront Committee today and reviewed the wave screen and wavebreak repair issues. Submitting required grant documentation and forms to HUD for the $477,000 Community Project Funding grant.

2) Ponce's Landing: GEI Consultants is working on the bid specifications for the repair work that was recommended in their inspection report. The second DMR progress report filing is due shortly. The Waterfront Committee also discussed putting the float back in if it is deemed safe enough for the ramp to be attached to the main pier. (Note: Steve Hart questioned the safety of putting the float back in given that the structure is closed to all but association members. Joe Donovan noted that the inspection report suggested limitations on the number of people (10 maximum) on the structure as well as prohibiting vehicles, which has been done). Donovan noted that GEI would be consulted prior to any decision.Jay Wallace pointed out some specific issues in the inspection report that needed to be remedied before putting in the float.

3) Mariner's Wharf and Ponces Landing Expenses: A decision needs to be made regarding where to charge the expenses for unexpected repairs at these two facilities. (Note: Joe Donovan suggested that the Selectmen's Contingency account might be the appropriate source and asked that we delay the final decision until we get closer to the end of the fiscal year.)

New Business

- **Town Administrator Updates:**

1) Filed registration forms with Govdeals.com to post our surplus ramp. Awaiting account verification before posting the ramp. They charge the buyer a fee of 12.5%. Will establish a reserve price minimum of $7,500.

2) Still working on the ARPA portal final report filing.

3) MMA has a new website effective on June the 22nd.

4) L.D. 2003 officially delayed until June 30, 2024 for town meeting forms of government.

5) Leah Doughty has asked to be re-appointed to the LICLOC board.

6) Received an application for the Community Center Coordinator position.

7) Spoke with the Sheriff's office on rescheduling the meeting with Chebeague and plan on a live meeting. Sheriff is looking for a date that he is available. Summer contract was executed effective on June the 29th.

8) Insurance renewal received.

➢ **Code Enforcement Office Updates:**

The CEO will not be in on Friday, June the 16th. He is working with town counsel on lot issue access for three properties needing a building permit. An SSWD permit application is approved pending abutter notification.

➢ **Town Clerk/TaxCollector Updates:**

The public hearing on Business and Food Services Establishment (FSEs) licenses is today. Additional parking stickers have been ordered. There was a fireworks permit request received for South Beach. (Note: Only Boston Sand & Gravel is allowed for firework displays this year.

There are four expiring terms on the Zoning Board of Appeals (ZBA). Also, the Code Enforcement Officer, the General Assistance Administrator and the Town Clerk need to be reappointed.

The next set of tax bills need additional information from the State on the required language for the property tax stabilization law and a final valuation update from the Assistant Tax Assessing Agent.

➢ **Wellness Center Updates:**

Northern Light will be here June the 20th.

Meetings/Hearings:

The board conducted a public hearing on the submitted applications for Business and FSE licenses. There were no public comments.

Additional information on the Rippleffect license was not available and their license will be acted upon after it is received.

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the FSE licenses for Byers & Sons Long Island Bakehouse, Hardshell Cafe and Soups To Go and a General Business license for the Boathouse and Fern Park Lobster Company. (Motion passed 3-0).

The board held a Public Safety meeting. Will Tierney noted that the two meet and greet sessions with the dispatchers for Cumberland County were well received. Also, it was noted that in Maine you can text 911 emergency calls.

There was a brief discussion of firework displays over July the 4th. Only Boston Sand & Gravel is eligible this year for Board-approved permits for fireworks due to the Piping Plover nest on South Beach.

Board/Committee/Project Updates:

Steve Hart reminded everyone that the site plan review meeting on the dock and float application for the Bakehouse is on June 19, 2023.

Joe Donovan noted that at Casco Bay Lines the concrete pouring for the new gate is nearing completion. The summer schedule takes effect on Saturday, June the 17th. Also, Clynk bags will only be picked up on Mondays only until 5 PM.

Public Comments:

Steve Hart commented on committee appointments noting that the Board should select the best candidates for vacancies. Joe Donovan noted that there is no firm policy if there are multiple applicants for a committee position. John Burke discussed the challenges of the Selectboard to replace long serving members and how to decide that there is somebody better to serve a volunteer position.

Paul Thornton followed up with some questions on parking signage from the previous board meeting and also reiterated his suggestion that the two business establishments should discuss possible parking solutions around the Island Avenue, Garfield Street and Beach Avenue area. Joe Donovan noted that most of the parking regulations and limits were established a long time ago by previous Selectboards, some with the input of a Parking Committee. Joe Donovan noted that the Selectboard was hoping to have final input from the current Parking Committee shortly after they met again, perhaps this coming week.

The regular public meeting adjourned at 6:22 PM. The next meeting of the board is Thursday, June 22, 2023 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator