Minutes of Meeting
January 26, 2023
Board of Selectmen
Town of Long Island

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen: John Burke, John Wallace; Brian Dudley, Town Administrator; and Ralph Sweet. Viewing Remotely: Ralph Sweet; Mark Greene; Steve Hart; Ed Rea; Lou Sesto; Janice Avignon; Jeannie McAleney; Doug McCown; Barbara Johnson.

Selectmen previously reviewed the weekly Town Warrants.

Old Business:

➢ **The board reviewed the minutes of the previous meetings.**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of January 19, 2023. (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting.

There were communications regarding: Cemeteries.; An expected letter from the School Department regarding safety issues for students at the Casco Bay Lines terminal.;The FY24 Sheriff's Office contract delay; Work needed in the Pottery Room in the Community Center.; and from Selectman Burke regarding the Animal Control Officer and the feral cat issue.

➢ **The Town Administrator updated the Board on the following on-going items:**

1) Mariners Wharf: The Department of Housing & Urban Development (HUD) will be the funding agency for our successful $477,000 Congressionally Directed Spending grant. There are some extensive initial applications and reporting forms that I am working my way through.

Chris Mayo at the MDOT SHIP grant program is working on a resolution on the maintenance responsibilities at Mariner's Wharf.

2) Ponces Landing: Reached out to Dan Bannon at GEI Consultants regarding the meeting with the Waterfront Committee on February the 16th. Asked him to forward his design options to me in advance of the meeting.

3) Posted a second notice regarding the $50,000 heating assistance grant. No additional responses received yet. Reached out to Lynn Lamontagne, in her involvement with Changing Tides, again encouraging her to direct any residents that she may come across to review the income guidelines for possible eligibility.

New Business:

➢ **Town Administrator Updates:**

1) GPCOG increased their dues by +5% from $2.000 per capita to $2.10. No impact on Long Island as there is a minimum fee of $750.

2) Shana Mueller is no longer our bond counsel at Bernstein Shur. She is now their Office Counsel. Phil Saucier will assume responsibilities for bond counsel work.

3) EcoMaine still reviewing our transfer station historical data.

4) Brian will follow up with Runyon, Kersteen & Ouelette, the town auditors, regarding a formal contract for the coming year.

5) A reminder notice regarding winter time parking, especially during storms, was sent out last night asking people not to park on the streets, especially in and around the condos at the intersection of Island Avenue and Garfield Street.

6) There will be three elections this coming year. Amy has supplied Ed Rea with a budget number for the cost.

7) Nancy Jordan reached out regarding broken light bulbs at the entrance to the library. I copied Barbara Johnson in a response. Sam Whitener has indicated to Nancy that he will replace the bulbs.

8) Reached out to the Sheriff's Office regarding splitting the cost for use of Determination Marine for night time emergency transport of a Deputy Sheriff. Awaiting a response.

9) Reached out to the County regarding the Town's assessment for the next fiscal year including the five year phase in for the new fiscal year change for them.

10) Drafted a letter to the City of Portland asking for police assistance regarding the problems with the homeless population and drug usage at Casco Bay Lines terminal.

➢ **Code Enforcement Office (CEO) Updates:**

The CEO is not in the office Friday, January the 27th. Jim Nagle continues to work with the Floyd Street property regarding sheds. The CEO has reviewed the alleged land use violations at Lot #376 and two of the issues were resolved. The property owner is working to correct the remaining issue through the filing of a late building permit application. There is still a plumbing permit expected for work on Eastern Avenue.

➢ **Town Clerk/Tax Collector Updates:**

The Clerk has a log now for anyone requesting to review town files so as to better track the documents and access issues. The Clerk has drafted the town hall hours and calendar for 2023. A total of 65 dogs have been registered now. There are still 7 outstanding. Tax bills have been printed.

➢ **Wellness Center Updates:**

NorthernLights will be on the island February the 7th and the 21st. Martin's Point will be here on February the 3rd. A soup lunch is scheduled for February the 13th. Physical Therapy resumes on February the 6th.

Meetings/Hearings:

There were no meetings or hearings this week.

Board/Committee/Project Updates:

Ralph Sweet updated the work of the Groundwater Committee. Goals were summarized and issues to be resolved were identified including: liability coverage for well testing volunteers; the need for a ArcGIS mapping service; potential need for zoning ordinance restrictions based on soil conditions; and funding for testing.

Janice Avignon will review Ralph's materials. Doug McCown indicated his willingness to assist as well. Mark Greene noted that the biggest threat to the groundwater quality is the number of old, deteriorating kerosene tanks located throughout the island on private properties. There is a need to differentiate between quality and quantity. Individual property owners should be responsible for testing their wells, not the town.

Ed Rea will distribute a draft of the FY24 budget that he and Brian have worked on.

Steve Hart noted that the Planning Board is reviewing a second draft of a proposed requirement for new homes to have sprinkler systems installed.

Public Comments:

There was a discussion on parked vehicles on town roadways during winter storm plowing. Brian has posted a second notice earlier asking people to stay off the roads, especially in front of the Post Office area. There were no additional public comments.

The public meeting adjourned at 6:07 PM. The next meeting of the board is Thursday, February 02, 2023 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator