Minutes of Meeting
January 19, 2023
Board of Selectmen
Town of Long Island

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen: John Burke, John Wallace; Brian Dudley, Town Administrator; and Janice Avignon. Viewing Remotely: Ralph Sweet; Mark Greene; Matt Byers; Steve Hart.; Jeannie McAleney; Paul Thornton; Rennie Donovan; ; Beth Marchak; Jane Oldfield Spearman; Doug McCown; Lou Sesto; Jane Conley and Will Tierney..

Selectmen previously reviewed the weekly Town Warrants.

Old Business:

➢ **The board reviewed the minutes of the previous meetings.**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of January 12, 2023. (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting.

There were communications regarding: Finance Committee meeting on January the 25th.; The last Planning Board meeting of January the 16th.; Town reports from department heads for the annual town report are due March the 18th.; Selectman Burke noted the shore and banking erosion on Front Beach, including the VFW Hall.; The feral cat issue and the Animal Control Officer's contact with the City of Portland.; and a summary from Mark Greene on the property revaluation project. All field work has been sent to Bob Konczal, the contracted Assistant Assessor for the town.

➢ **The Town Administrator updated the Board on the following on-going items:**

1) Mariners Wharf: CPM Contractors installed the re-fabricated gangway ramp guide this week. I reached out to the SHIP grant Director for MDOT to suggest a meeting with them to review responsibilities for the structure.

2) Ponces Landing: Next meeting of the Waterfront Committee is Thursday, February the 16th. Dan Bannon of GEI Consultants will have conceptual sketches available to review. Joe Donovan and I met with the Island Institute to discuss funding sources for Ponce's Landing. Upon submission of the Community Resilience Program materials by the Long Island Comprehensive Plan Implementation Committee (LICPIC), additional staff and funding resources would be available. I sent an update to Janice Avignon and Melanie Nash of the LICPIC.

3) New Committee Updates: I sent the Parking Committee background materials from the previous committee. They are looking for guidance as to their purpose, etc.

New Business:

➢ **Town Administrator Updates:**

1) Received and approved the first application for the heating assistance grant. Lisa has reached out to the auditors to review the re-invoicing proposal I shared with her and the Cumberland County grant administrator. County is comfortable with it.

2) Parker Poole at Determination Marine sent the pricing sheets for emergency transport of Deputy Sheriffs.

3) The Maine Bureau of Parks has agreed to pay $2,590 for the repair work done at South Beach following the December the 23rd storm damage.

4) The Sheriff's Office confirmed that the agency "Through The Doors" had been notified of the domestic violence incident at the condos. This agency reviews and works in tandem with DHHS Adult Protective Services.

5) There is a communication from Mark Greene regarding the 30th anniversary of the Town and the use of surplus funds left over from the 25th anniversary.

The board reviewed the night emergency transport rates for a Deputy Sheriff to the island. Assuming there would be two to five incidents a year requiring this transport, the estimated cost would be within a range of $1,750 to $4,000.

The board agreed with Mark Greene's request to use the $1,367 in surplus funds from the 25th town anniversary celebration as seed money for this summer's 30th anniversary plans.

➢ **Code Enforcement Office (CEO) Updates:**

The CEO is still waiting on a permit application regarding the three sheds on Floyd Street and a permit for internal renovations on Harrington Lane. The CEO is reviewing some setback questions from the owner of Lot #465. The CEO has the complaint regarding Lot#376 and will review it following input from the board.

➢ **Town Clerk/Tax Collector Updates:**

Of the 29 outstanding permits required for dog licenses, 13 were renewed this week. The annual town report process has started. Tax bills will be sent out the first week of February.

➢ **Wellness Center Updates:**

NorthernLights will be on the island February the 7th and the 21st. Martin's Point will be here on February the 3rd. A soup lunch is scheduled for February the 13th. Still waiting on a return date from a family leave for the Physical Therapist.

Meetings/Hearings:

There was a public safety discussion. Will Tierney, the Fire Chief, participated. He noted that there is a class upcoming for ambulance drivers.

Joe Donovan noted that with the forecasted winter storm that vehicles must be removed from the streets and parking lots to facilitate plowing. Ed McAleney asked for the use of a LIF&R radio to assist emergency responses. Will can provide one.

Matt Byers commented on the emergency transport of Deputy Sheriffs. The number of times this might be required would be small and worth the cost.

Board/Committee/Project Updates:

Janice Avignon and Melanie Nash updated the work of the Long Island Comprehensive Plan Implementation Committee (LICPIC). It was noted that LICPIC is also working with the Finance Committee and that there is a need for volunteers to serve on the housing component of the plan.

There are five key areas that the committee is working on: 1. Protection of the Town's Natural Resources; 2. Public Facilities; 3. Housing; 4. Wellness; and 5. Governance. A more detailed summary is available on the town website.

There was a discussion regarding grant applications and the need to coordinate all through the Town Administrator and receive Board approval before submission. Melanie noted that there is one small grant already applied for through the Cumberland County Soil & Water District for beach erosion at Fowlers Beach and that Brian is already in the loop on the pending $50,000 grant from the Community Resilience Project through the Governor's Office.

Steve Hart noted that the Planning Board is still discussing a requirement for a sprinkler system for new home construction. He also noted the ongoing review of the impact of the state's new housing legislation (LD 2003). The law specifically prohibits the addition of increased parking capacity for properties adding an Accessory Dwelling Unit (ADU).

Public Comments:

There were no additional public comments.

The public meeting adjourned at 6:34 PM. The next meeting of the board is Thursday, January 26, 2023 at 5:00 PM.

- It was Moved (Burke), Seconded (Wallace) and Voted to enter into executive session at 6:34 PM to consider the condition, acquisition or use of real or personal property matters pursuant to 1 M.R.S.A., Chapter 13, Sub-Chapter 1, Section 405, Sub-Section (6)(a). (Motion passed 3-0.)
- It was Moved (Burke), Seconded (Wallace) and Voted to end the executive session at 6:52 PM. (Motion passed 3-0).

Respectfully Submitted
Brian L. Dudley, Town Administrator