Minutes of Meeting
January 05, 2023
Board of Selectmen
Town of Long Island

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen: John Burke, John Wallace; Brian Dudley, Town Administrator, Amy Tierney, Town Clerk. Viewing Remotely: Melanie Nash; Ralph Sweet; Mark Greene; Matt Byers; Steve Hart.; Jeannie McAleney; Catlyn Byers; Paul Thornton; Rennie Donovan; Lou Sesto; Peter Thornton; Marty Bruno; Brad Brown; and Camille Wolfertz.

Selectmen previously reviewed the weekly Town Warrants.

Old Business:

➢ **The board reviewed the minutes of the previous meetings.**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of December 22, 2022. (Motion passed 3-0).

➢ **Review of Communications Received:**

Selectmen reviewed communications since the last meeting.

There were communications regarding: The submission of a CDBG application for heat pumps at the school; An outreach from Representative Steve Moriarty regarding storm damage; The receipt of the year to date budget results; An email regarding an alleged zoning violation; A communication concerning the condition of gravel roads (Note: since the weather has been mild thus far in the winter, the roads have not frozen and thus are more susceptible to deterioration); A swim buoy washed up on South Beach.

- **The Town Administrator updated the Board on the following on-going items:**

1) Mariners Wharf: Spoke with CPM Contractors. The work on re-fabricating the gangway plate is due to be finished Friday the 6th. CPM targeting installation on Wednesday the 11th. The President signed into law the Omnibus Budget bill that contains the $477,000 for the Mariner's Wharf wavescreen project. Will begin the filing of a new MDOT SHIP grant application in the amount of $250,000. Need to meet with MDOT regarding Mariner's Wharf responsibilities for the structure.

2) Ponces Landing: Met with GEI Consultants to discuss the marine survey report and future direction. Dan Bannon will prepare some concept sketches. He would like to receive feedback from the new Waterfront Committee on future design issues.

3) New Committee Updates: John Davis is willing to serve on the Cemetery Committee. That would be three people including Meredith Sweet and Brad Brown. Due to traveling, he is only available by email until the spring. No additional volunteers for the Parking Committee. People that have expressed an interest are Christin Lamontagne, Brad Brown, Debra Wallace, Jeannie McAleney and Doug McCown.

New Business:

- **Town Administrator Updates:**

1) The Department of Marine Resources Community Access Guide information updates are submitted but for one for the Stoney Right of Way.

2) Received an inquiry regarding the Community Center maintenance position. Forwarded the Buildings and Wharves Manager and Community Center Coordinator current job descriptions. It was noted that we would be discussing maintenance issues tonight.

3) Attended a Zoom meeting on the new Extended Packaging Responsibility (EPR) law for recyclables. Regulations are being developed. All containers are covered, not just

corrugated cardboard so milk containers, cereal boxes, etc. will be included. A second meeting is planned to discuss formulas for municipal reimbursements.

4) Followed up with Cumberland County regarding the heating assistance program. Meeting with them next week.

5) Re-confirmed our order and delivery of two portable toilets on May the 1st.

6) Meeting with EcoMaine tomorrow with John Burke.

7) Received an inquiry for the Community Center building plans.

8) Received a follow inquiry as to electrical needs at the Community Center in the pottery room.

9) Returned a call from Representative Moriarty regarding damages during the storm. Will follow up with him on our plans for Mariner's Wharf and Ponce's Landing.

10) Spoke with a person regarding the feral cats problem. She offered a local resource Friends of Feline Ferals located in Portland which may be of assistance.

- **Code Enforcement Office (CEO) Updates:**

1) The CEO will be out of the office on January 6th. A permit was issued for a utility addition and an internal plumbing permit as well.

2) An email was received regarding an accessory dwelling unit and whether or not there was a permit issued for it. The CEO is reviewing. There was discussion on access to town hall and to stored files. While most documents are public information, a formal request must be made to a town official for access to the files.

- **Town Clerk/Tax Collector Updates:**

The Assistant Tax Assessor sent a summary on the new property tax stabilization law.

Representative Moriarty called regarding an inquiry he received from an island resident to amend the current state law so that golf carts would not be required to be insured.

The Clerk expressed concern regarding potential direct access to town files when she is not in the office. Better security including cameras and secure file storage need to be installed.

- **Wellness Center Updates:**

  NorthernLights will be on the island Tuesday, January the 10th.

The board discussed facilities maintenance. Selectman Donovan suggested that the town identify contractors with specific skill levels such as electrical, plumbing, hvac, marine, custodial and forestry. These contractors would then be on a retainer to become the first line of response to island facility needs. If an outside vendor is still needed, Brian would coordinate that outreach. It was noted that a backup to each skill level should be identified in the event of the primary contact being unavailable.

Current island contractors would be approached under this proposal

Meetings/Hearings:

Board/Committee/Project Updates:

Mark Greene noted that he had received revised spreadsheets for submission of data to the Assessing Agent.

Steve Hart noted that he had reached out to town counsel with suggested ordinance change language to comply with the new state housing law.

Public Comments:

Concern was expressed again about the continued use of the rescue boat to transport a Deputy Sheriff to the island for domestic call incidents. It was noted that someone with training in de-escalation techniques might be of value.

Joe Donovan expressed the ongoing need to find more volunteer drivers for the ambulance.

There was a follow up question as to the Town Clerk's earlier report that town files may have been improperly accessed.

The public meeting adjourned at 5:40 PM. The next meeting of the board is Thursday, January 12, 2023 at 5:00 PM.

- It was Moved (Burke), Seconded (Wallace) and Voted to enter into executive session at 5:41 PM to consider the condition, acquisition or use of real or personal property matters pursuant to 1 M.R.S.A., Chapter 13, Sub-Chapter 1, Section 405, Sub-Section (6)(c). (Motion passed 3-0.)
- It was Moved (Burke), Seconded (Wallace) and Voted to end the executive session at 6:01 PM. (Motion passed 3-0).

Respectfully Submitted
Brian L. Dudley, Town Administrator