

**Minutes of Meeting
December 01, 2022
Board of Selectmen
Town of Long Island**

Meeting called to order at 5:00 PM.

Attending: Joseph Donovan, Chair; Selectmen: John Burke, John Wallace; Brian Dudley, Town Administrator, Amy Tierney, Town Clerk. Viewing Remotely: Matt Byers; Melanie Nash; Steve Hart; Doug McCown; Ralph Sweet; Camille Wolfertz; Peter Thornton; Jeannie McAleney; Ed McAleney; and Paul Thornton.

Selectmen previously reviewed the weekly Town Warrants.

Old Business:

➤ **The board reviewed the minutes of the previous meetings.**

- It was Moved (Burke), Seconded (Wallace) and Voted to approve the Minutes of the Meeting of November 17, 2022. (Motion passed 3-0).

The Town Administrator updated the Board on the following on-going items:

- 1) Transfer Station Loan Commitment letter from Gorham Savings Bank needs to be signed.
- 2) Parking Committee: Four people interested in serving. Previous Parking Committee summary sent to all.
- 3) Waterfront Committee: Will schedule a meeting with that group in early January.
- 4) Mariners Wharf: The fabricated gangway ramp has been delivered to CPM Contractors. Start of the repairs will be next week. Two days on site projected.

5) Ponces Landing: Completed marine survey from GEI Consultants has been received. Distributed to the Board and the Waterfront Committee. Structure is in a bad state of repair and the short term work required is estimated at upwards of \$187,500.

6) Returnable Bottles & Cans: No update on long term solution. Selectman Burke noted that \$600 was received for the most recent trip into the redemption center.

7) Position Vacancies & Job Descriptions: Brian will begin incorporating some of the public comments into a new set of revised position descriptions for board review.

8) Lot #431: Purchase and Sale Agreement was closed on November 18, 2022. The Board should approve placing the net proceeds into the Capital Reserve account for now.

New Business:

➤ Review of Communications Received:

Selectmen reviewed communications since the last meeting.

There were communications regarding: the closing of Lot#431; Swim buoys that need to be removed; A request from Great Diamond Island regarding climate studies that was forwarded to Janice Avignon; A neighbors requested schedule update on the Floyd Street property with three sheds; A notice on another aquaculture permit request for a kelp farm; Questions regarding the potential funding for the Year Round Housing Committee; The number of cats on a property on Doughty's Landing; An update from the Deer Reduction Committee that 40 deer have now been taken.

➤ Town Administrator Updates:

1) Still waiting on the proposal from Pine State Fire & Security for security cameras to be installed in Spring of 2023.

2) EcoMaine zoom meeting tentatively set for next week to discuss recycling programs. Selectman Burke will participate.

- 3) Reviewed status of Tree Canopy project at Transfer Station with Wes Wolfertz to review current and projected expenses. The estimated total before any tree plantings on the new cemetery lot is around \$27,000. Wes is exploring the feasibility of a second canopy grant. The Gorham Savings Bank Commitment Letter for the \$20,000 loan for town meeting approved Transfer Station improvements has been received and needs to be signed.
- 4) The School Department has submitted a preliminary application for \$60,900 for heat pumps at the school and library. The final application requires the approval of the Board of Selectmen.
- 5) Beth Marchak has forwarded a draft of the Listserv proposal. There are questions on capturing contact information including cell phone numbers for use in an emergency. The Town Clerk also has some questions about the filtering abilities of the system to isolate specific data sets such as expiring vehicle registration reminders, etc.
- 6) Mike Lingley reached out regarding some trees blown down across the Wreck Cove path from yesterday's storm.
- 7) I explored with PACTS the pending grant application programs for transit projects. The town is not a member of PACTS and therefore is ineligible. In addition, all projects should be regional in scope.
- 8) Still looking for someone to block the hole in the eaves of the Community Center..
- 9) Harbor Master training begins on March the 7th in Castine.

The board discussed the receipt of the net proceeds for the sale of Lot #431.

- It was Moved (Donovan), Seconded (Burke) and Voted to place the \$172,500 received into the Capital Reserve account. (Motion passed 3-0).

The board discussed the request to support the CDBG application for heat pumps at the school. It was noted that improvements in departmental communications need to be made so that the town is consistent with its priorities for future grant applications.

- It was Moved (Burke), Seconded (Wallace) and Voted to support the School Department application for a \$60,900 CDBG grant for heat pumps in the School and Library. (Motion passed 3-0).

➤ **Code Enforcement Office (CEO) Updates:**

1) The CEO will not be in the office on Friday, December the 2nd. There are no other updates.

➤ **Town Clerk/Tax Collector Updates:**

- 1) Working on the Incoming Voter list report to the state from the last General Election.
- 2) December the 1st is the deadline for filing the property tax stabilization application for senior citizen property owners.

➤ **Wellness Center Updates:**

- 1) There will be a Soup Lunch on Monday, December the 5th.
- 2) The bi-monthly clinics with NorthernLights begin on December the 6th.
- 3) The third annual auction to raise funds for the Wellness Center starts on December the 3rd.
- 4) The Wellness Center is working with Chebeague and Cliff Islands on a joint grant to identify health care access barriers and needed resources.

Meetings/Hearings:

There were no meetings or public hearings this week

Board/Committee/Project Updates:

Steve Hart noted that the Planning Board will proceed with a site plan review process once an application has been filed for the change of dates at the Hardshell Cafe. There are also some follow up questions for the State Fire Marshal regarding mandating internal sprinkler systems in all new homes.

Public Comments:

Melanie Nash noted that there are small business grants available through the Island Institute.

Ed and Jeannie McAleney expressed their concerns regarding the Planning Board site plan review process for a change in their allowable dates for operation.

The meeting adjourned at 6:08 PM. The next meeting of the board is Thursday, December 08, 2022 at 5:00 PM.

Respectfully Submitted
Brian L. Dudley, Town Administrator