

Town of Long Island Comprehensive Plan Committee  
May 4, 2021  
Minutes of the Meeting

Members Present: Janice Avignon, Linda McCann, Dennis McCann, Jane Oldfield-Spearman, Nancy Berges, Wes Wolfertz, Erica Papkee, Nathan Johnson, Patti Papkee, Beth Marchak, Matt Purington, Matt Byers, Peter Dolan, Alanna Rich, Kelly Renberg (GPCOG)

The meeting was called to order at 7:09. The minutes of the last meeting were emailed to all committee members prior to the meeting. Janice asked that any changes be submitted to Linda before Friday. If no corrections are requested, the minutes will be published as written.

Janice reviewed the roles assigned to committee members as well as the chapter assignments. She stated the need for volunteers to chair the chapters on Agriculture and Forestry Resources as well as the two Land Use chapters. Alanna volunteered to lead the chapter on Agriculture and Forestry Resources, but stated that she wouldn't have much time to devote to it until after the school year ends. Linda volunteered to help her with that chapter. We still have no volunteers to lead the Land Use chapters. Please reach out to Janice if you are able to help with one or both of these chapters.

Wes walked us through the Trello app. As far as the phases go, we have completed the PREPARE phase which is described as "Establish mission, roles, group norms, timeline and key milestones, stakeholders, key constituents, priority topics, funding and resources, scope of work, announce project kickoff"

We are now in the DISCOVER phase which is described as "Community outreach - survey, stakeholder meetings, interviews, community discussions; consolidate, synthesize, analyze input." By the end of the summer we should be moving on to the CREATE phase which is described as "Vision: Tap into output of all the discovery to craft the vision statement, pressure test with community Draft chapters, iterate with experts, invite community to edit drafts" and has a tentative completion date of December 31

As far as the Milestones are concerned, we are now working on Each Chapter: Review Current State which is described as "Vision: Tap into output of all the discovery to craft the vision statement, pressure test with community Draft chapters, iterate with experts, invite community to edit drafts." This should finish up around the end of the month.

Janice emphasized that the dates in the Trello app are set by us and we can adjust them as needed.

Under the Discovery Phase heading, each chapter has its own card which chapter captains and team members can add to. Wes uses his chapter card to keep track of his progress and work out the next steps in his process.

The Committee Funding and Finances column lists all of our current funding sources which include the Town of Long Island, GPCOG, State DOT, and an Americorps volunteer who will be funded by the town.

An update from the Survey subcommittee was presented by Jane. Members of the sub committee and other interested parties held community conversations at two vaccination clinics and through individual meetings with stakeholder groups. Altogether these conversations provided input from over 60 island residents. Jane presented the survey draft for input from committee members. Dennis felt that Health and Wellness needs to be one of the areas of concern/concentration presented in the survey and Nathan thought that preserving access to the working waterfront should also be included. Jane sent the survey document to the committee. Committee members were asked to please go through the survey as it stands and send any input to Jane, Linda, or Janice by Friday so they can digest it and present it to the survey subcommittee at their next meeting on Tuesday.

The presentation of the survey draft was followed by a discussion of the proposed release date for the survey, which will be completed online through Survey Monkey. Some people felt strongly that it should be rolled out in time for the town meeting on May 15, which would mean that the citizens committee as a whole would not have a chance to weigh in on the completed product. Others felt that it should wait to be rolled out until June 5, after the full committee has a chance to vote on it. Since there was a pretty even split of committee members favoring both options, Janice suggested that we wait until we can feel confident that the committee as a whole is on board with the contents of the survey.

Janice announced that Amy Tierney as Town Clerk is fine with LICP2035 having a presence at the Town Meeting on May 15. Details on how that would happen are being worked out by those who will participate (contact Janice if you want to participate).

A communications subcommittee of Janice, Linda, and Beth has been tasked with handling committee communications to our constituency as a whole. Beth explained that committee members have been trained by Curt Murley on the use of the Town of Long Island website, and LICP2035 now has a presence on that website. We will post all outgoing communications including meeting notices with zoom links, meeting minutes, links to the survey, a list of committee members, and a general description of the task at hand. The work of this sub committee is focused on community engagement and ownership of the finished product, The Long Island Comprehensive Plan for the years 2021-2035. There are now links to the two past comprehensive plans on our section of the town website. Beth and Linda are also pushing out information from the committee through the LICA email list and newsletter and the Town of Long Island Facebook page.

In an effort to provide a visual identity for our work, Janice has contracted with Judy Paolini to create a logo for the LICP2035. After looking at the logos designed by other towns and cities, Judy presented two options. Erica created a poll to allow committee members to vote and the results were: two votes for option 1, nine votes for option 2, and one vote for neither. Janice asked those

who voted for option 1 or neither if they were vehemently opposed to going with option 2 and they said no, but wanted to weigh in and suggest improvements.

An update of the Recreation chapter was presented by Erica. She has combined input from her subcommittee and community conversations to get information for this chapter and will use the state questions to format her chapter.

Matt B has started a draft of the Public Facilities chapter using information from other towns' comprehensive plans. He is now focusing on answering the questions asked by the state and will get his group together after the 25th.

Nancy has been in touch with the senior archeologist from the state of Maine and will report out on her discussions at the next meeting. There needs to be a place in our plan to protect our historic sites and to be sure their location is known to all.

The meeting was adjourned at 8:35. The next meeting will be on June 1 at 7:00.

Respectfully submitted,

Linda McCann