

DRAFT

PUBLIC NOTICE

The Town of Long Island is currently seeking an individual to serve as the Cemetery Coordinator. This is a responsible volunteer position that requires good detail skills, marketing and recordkeeping. The person chosen should also possess strong communication skills and be compassionate with families needing access to the cemeteries in the island.

Work includes dealing with the public, and specifically funeral homes; coordinating burials; assigning/scheduling contractor(s); maintenance oversight; materials and equipment inventory control; and managing/mapping plot locations. There is a \$1,000 annual stipend for this position.

Interested candidates should contact Brian Dudley
(townadmin@longislandmaine.org)