

Minutes of Meeting

September 17, 2020

Board of Selectmen Town of Long Island

Participating: Joe Donovan, Chair; Selectmen John Burke & Marie Harmon; Brian Dudley, Town Administrator; Amy Tierney, Clerk; Barbara Johnson, Tax Collector; Mark Greene; Ralph Sweet; Steve Hart; and Brenda Singo.

The meeting was convened at 5:00 PM with a quorum.

Selectmen previously reviewed the weekly Town Warrants.

The board reviewed the minutes of the previous meeting.

- It was Moved (Harmon), Seconded (Burke) and Voted to approve the Minutes of the Meeting as amended of September 10, 2020. (Motion passed 3-0 on a roll call vote).

The board reviewed correspondence received. There was a communication regarding the cleaning of the floors at the Community Center.

Brian briefed the board on the following:

- 1) Phil Saucier responded to my question to him regarding approvals for the LED street light conversion project. I have forwarded it to you for review. Ed Rea thought that the board could authorize the project using capital reserve funds. I've asked Phil to comment on that option as well.
- 2) Pine State Services was scheduled to install the heat pumps in the emergency shelter this past Monday. I spoke with EJ Construction. Paul G. White will be

installing the floor and are waiting for the stair components to be shipped to them prior to starting the work.

4) The materials and work to shore up the banking by about 30 feet at the New Hill Cemetery will be under \$1,000. Ed McAlaney is planning on re-seeding the new cemetery as well as soon as there is some rain in the forecast. He needs guidance on where the maple tree should be planted. I'll pull out a copy of the plot plan.

5) Ed and I drove around the island and checked culverts as well as Beach Avenue. Other than needed cleaning, some of which has already started, most of the culverts are in good shape. The notable exception being the culvert at the Pond. There are some culverts in low lying areas that have been brought to our attention already that will continue to experience problems during severe rain events. Upper Beach Avenue can be improved with some minimal road grading for now.

There is also an issue with the number of downed trees, "dunnage" on the island. We should discuss this in more detail.

6) Held a Zoom meeting last Friday with GEI Consultants and MDOT on the Mariners Wharf wave break project. We discussed the advantages of adding a transient boating berthing element to the project. This would add badly-needed temporary berthing space for the island as well as open up an additional grant funding opportunity through the Boating Infrastructure Grant program, Tier I and Tier II (BIG).

In addition, MDOT is currently sitting on additional funds to be awarded to local maritime projects that can come up with the 50% required match.

Consideration should be given to the possibility of a special town meeting to authorize additional, (\$50,000?, \$100,000?) funds that could be matched by the MDOT SHIP grant funds.

I've reached out to the MDOT Maintenance & Operations department to discuss their role in repairing and maintaining some of the pier fendering system

at Mariners Wharf as well. I'm also going to discuss the project with Paul Pottle at CBL to see if they might play a role in the project.

8) Lisa has forwarded the draft audit internal control comments. Perhaps we should schedule this as a discussion item next week with Ed Rea joining? Two of the comments are carryovers from previous years, Segregation of Duties and Preparation of Financial Statements. A new deficiency has been identified on the Assessment Error of this past year. A reasonable recommendation has been detailed to prevent this from happening in the future. I will draft the management responses and review them with the Treasurer and the Tax Collector before sending along the revisions to the selectboard.

9) The initial offer received for the old ambulance has been withdrawn. An alternative offer has been presented.

Amy Tierney provided updates on code enforcement. Peter Evans has not yet responded to the certified letter sent by Jim Nagle requesting additional information.

Still no additional information on the Spar Overboard Discharge permit from the DEP.

The CEO has received four new building permit requests as well as a site plan review application.

At the Wellness Center, the flu shot clinic is Monday afternoon the 21st of September. Maine Health will also be able to provide flu shots when they visit. They do not expect to have the high dose flu shots until later in October.

A ballot drop box has been ordered for the front of Town Hall and will be installed before the elections.

Outside counsel feels that town meeting approval is required in order to execute the lease purchase proposal by Affinity on the street light conversion project. Brian will reach out to CMP for impact on the net present value calculation if the town does a modified conversion through them.

Consolidated Communications has issued another draft contract with the revisions that were discussed in August. The changes will be reviewed by the Broadband Exploratory Committee. Following that Brian will have the contract reviewed by legal counsel.

The meeting adjourned at 6: 13 PM. The next remote broadcast meeting of the Board is September 24, 2020 at 5 PM.

Respectfully Submitted
Brian L. Dudley
Town Administrator