

Minutes of Meeting

June 25, 2020

Board of Selectmen Town of Long Island

Participating: Joe Donovan, Chair; Selectmen John Burke & Marie Harmon; Brian Dudley, Town Administrator; Amy Tierney, Town Clerk; Lisa Kimball, Treasurer and Barbara Johnson, Tax Collector. Joining via video or telephone conferencing: Mark Greene; Steve Hart; David Donovan; Sam Whitener; Wes Wolfertz; and Ralph Sweet.

The meeting was convened at 4:00 PM with a quorum.

Moved (Harmon), Seconded (Burke) and Voted to enter into Executive Session to discuss personnel matters at 4:02 PM under 1 M.R.S.A., Chapter 13, Sub-Chapter 1, Section 405 (6) (A).

Moved (Harmon), Seconded (Burke) and Voted to end the Executive Session at 4:40 PM.

Selectmen previously reviewed the weekly Town Warrants.

The board reviewed the minutes of the previous meeting.

- It was Moved (Harmon), Seconded (Burke) and Voted to approve the Minutes of the Meeting of June 18, 2020. (Motion passed 3-0 on a roll call vote).

The board reviewed correspondence received.

There was a communication regarding a beach fire at South Beach and the debris left behind. Brian also received a letter from a New Hampshire resident regarding Covid 19 and quarantine requirements and long term parking.

Brian briefed the board on the following:

- 1) Brian reached out to Jim Nagle about returning on Fridays by appointment only. Noted that the plexiglass front counter shields are in place as well as availability of hand sanitizer and face masks.
- 2) The Shore & Harbor Planning grant in the amount of \$26,750 for the design and engineering services was submitted and received on Monday.
- 3) Brian confirmed with Bernstein Shur that they can continue to represent us on the contract with Consolidated for the broadband project. He also spoke with TD Bank regarding the possible issuance of a Bond Anticipation Note (BAN) for the project. Gorham Savings Bank does not issue BANs. There is a working group meeting on Friday morning to review issues and contract status.
- 4) Work on the Emergency Shelter has started. Brian and Amy have reached out again to Pine Tree Services for an update on the heat pumps.
- 5) Brian followed up with Dan Bannon's estimates for the wave break repairs and additions to Mariners Wharf. The projections are far more than the available \$185,500 available for construction after paying for the design and engineering cost. Dan will alter the bid specifications so that quotes can be given for the various segments of the total project. Brian and Joe discussed the project with Dan Bannon on Thursday.
- 6) The Maine CDC representative for Cumberland County outlined reporting requirements and procedures in the event that the island experiences a positive case of Covid 19.

Mark Greene summarized the status of the broadband project. Ralph summarized his review of the contract with Consolidated Communications. There will be a working group meeting on Friday with Mark, Ralph, Lisa and Brian to clarify process, finance options and timing.

Amy Tierney updated the board on the Code Enforcement Officer activity as well as the Wellness Center and the Town Clerk. There is a septic plan and well issue that the CEO is working on. The state and Albert Frick Associates are involved.

The CEO is also reviewing the addition of a roof over a porch at 916 Island Avenue in the shoreland zone without a building permit.

The board discussed updates to the Covid 19 pandemic:

1. The town continues to rely on its residents and visitors to follow the in-force Governor's Executive Orders regarding Covid 19.
2. The board is planning on re-opening Town Hall for new vehicle registrations and Code Enforcement Office activity. Meetings/transactions will be by appointment only.
3. All vehicles must be registered or re-registered by July the 11th. Parking enforcement will resume on that date.

There was a brief discussion on the preparation and filing of the annual state-required tax commitment forms. The board has asked Brian to reach out to the Maine Municipal Association for additional information. This issue will be addressed in more detail at the next meeting.

The meeting adjourned at 6:31 PM. The next remote broadcast meeting of the Board is July 02, 2020 at 5 PM.

Respectfully Submitted
Brian L. Dudley
Town Administrator