**Minutes of Meeting**
**June 04, 2020**

**Board of Selectmen**
**Town of Long Island**

Participating: Joe Donovan, Chair; Selectmen John Burke & Marie Harmon; Brian Dudley, Town Administrator; Amy Tierney, Town Clerk; Lisa Kimball, Treasurer and Barbara Johnson, Tax Collector. Joining via video or telephone conferencing: Mark Greene; Steve Hart; David Donovan; Sam Whitener; Doug McCown; Wes Wolfertz; Caitlyn Byers; Matt Byers; Ralph Sweet; Carol Conner; Chris Papkee; and Toni O'Donnell.

The meeting was convened at 5:00 PM with a quorum.

Selectmen previously reviewed the weekly Town Warrants.

The board reviewed the minutes of the previous meeting.

- It was Moved (Harmon), Seconded (Burke) and Voted to approve the Minutes of the Meeting of May 28, 2020. (Motion passed 3-0 on a roll call vote).

The board reviewed correspondence received. Communications regarding Covid 19 were deferred until later in the meeting.

Brian briefed the board on the following:

1) Plexiglass shields for town hall front counter are in. Will try to get them hung this weekend.

2) Cemetery abutting property owner gave permission to cut the stumps along the property line. Mike Lingley has cut them up. Ed McAleney is working on the project.

3) The kick off meeting for the Mariners Wharf wave break project was held on Tuesday. Representatives of the Town, CDBG, MDOT and GEI Consultants participated.

5) The Animal Control Officer visited last weekend. He has sent out license renewal notices.

6) The two vacant positions, Recreation Director and Community Center Coordinator, have been re-posted.

7) The Garfield Street Consent Decree is ready to be approved. Need to amend reference to town being formed in 2013 to 1993.

- It was Moved (Harmon), Seconded (Burke) and Voted to approve the revised consent decree , reviewed by legal counsel, as amended to reflect the correct date of Town's founding of July 01, 1993 for 17-19 Garfield Street for lots 315, 316 and 318. (Motion passed 3-0 on a roll call vote).

8) The cost from ASMG for the sealing of the roads is $51,700. Board approval to move forward. In an earlier e-mail Brian explained our use of the LRAP funds last year. We applied $57,000 in 2019. Sealing will be done so as to minimize any road closures.

- It was Moved (Harmon), Seconded (Burke) and Voted to approve the Town Administrator to enter into a contract with ASMG in an amount not to exceed $51,700 for chip sealing island roadways paved in the past two years. (Motion passed 3-0 on a roll call vote).

9) Re-striping the Wharf Street parking is scheduled for Tuesday, June the 9th.

10) The quote for the construction work for the emergency shelter in the school basement is $67,310. This does not include the heat pumps. I've reached out to Pine Tree services for a quote. Our grant was approved for $86,728 and there is also about $18,000 in surplus funds from the first phase. For planning purposes, $6,500 per heat pump should be a good number.

- It was Moved (Harmon), Seconded (Burke) and Voted to authorize the Town Administrator to enter into a contract with Engels & Jeffrey

Construction, Inc. for an amount not to exceed $67,310 for the construction of the Emergency Shelter in the School basement adjacent to the Wellness Center. (Motion passed 3-0 on a roll call vote).

Custom Floats will be inspecting Mariners Wharf soon to prepare an annual maintenance program.

Swim buoys at South Beach should be out soon.

Mark Greene summarized the Tuesday, June the 2nd broadband meeting. There were 30 participants and the question and answer session went well. There is a follow up informational meeting on Tuesday, June the 9th with Consolidated Communications participating as well.

The board held a public hearing on a Food Service Establishment with On-Premise Liquor license application for the Long Island Bakehouse. Questions were asked regarding nearby church services, zoning, types of liquor and hours of operation. Catlyn and Matt Byers responded by stating that they intend to be good neighbors and will monitor noise; only beer and wine will be served, with or without a food order; the hours will be from 8 AM until 8 PM. Steve Hart noted that the establishment lies within the Island Business Zone and as such is an allowable use.

Several people spoke out in support of the application.

1. It was Moved (Harmon), Seconded (Burke) and Voted to approve the application for a Food Service Establishment (FSE) On-Premise Liquor license. (Motion passed 3-0 on a roll call vote).

Amy Tierney updated the board on the Code Enforcement Officer activity as well as the Wellness Center and the Town Clerk.

The plan is still in place to have the re-scheduled town meeting on Saturday, June the 13th using social distancing, non-contact temperature checks, facemasks, and three separate areas connected via speakers and microphones at the Community Center. The town meeting will be carried on Facebook Live.

Staff and volunteers will be sanitizing and laying out the facility with social distancing protocols on Friday, June the 5th. No one, including the Recreation

programs, the Long Island Historical Society, the Pottery programs or the general public are allowed into the building once it has been set up and sanitized.

Anne Donovan has announced that she is seeking re-election to the School Board as has John Burke for the Board of Selectmen.

Sam Whitener suggested that the Town consider sponsoring its own official social media pages such as Facebook. David Donovan asked if all annual meeting handouts will be available on the website for review. The response was yes.

Lisa Kimball updated the board on financing issues for the cemetery, and chip sealing projects. Lisa also asked for clarification of the balance carry forward policy for departments.

Lisa and Barbara asked that the Tax Assessor prepare the annual tax commitment letter. Brian will contact him.

Barbara said that she has still not heard back from the state on adding the Rapid Renewal program. She noted that the effective homestead exemption this year for Long Island will increase to $24,925.

Marie mentioned the need to treat the gravel roads again with calcium chloride for dust control.

Joe noted the need for the Recreation Committee to resume meeting, especially with a vacant Recreation Director position. Volunteers are also needed to help with new virtual programs for the summer.

The meeting adjourned at 6:20 PM. The next remote broadcast meeting of the Board is June 11, 2020.

Respectfully Submitted
Brian L. Dudley
Town Administrator