

# Paper Street Project Report

## Section 5. Sample Documents

### Section 5.1 Sample Filing Notice

The following is a sample of a document and attachment (exhibit) that would be registered at the Cumberland County Registry of Deeds to accept pedestrian and utility easements in paper streets.

**SAMPLE**

**NOTICE TO ACCEPT PUBLIC RIGHTS IN CERTAIN ‘PAPER STREETS’ OR PORTIONS THEREOF, AND TO EXCEPT SUCH PAPER STREETS OR PORTIONS THEREOF FROM THE OPERATION OF TIME LIMITS OF 23 MRSA SECTION 3032 and 3031.**

**TOWN OF LONG ISLAND, MAINE**

This Notice is made pursuant to 23 MRSA Section 3032:

Be it Ordered by the Long Island Board of Selectmen that pursuant to 23 MRSA Section 3032 1-A(B) that after due consideration of the facts, history and applicable laws, citizen comments and numerous public hearings and deliberations, the municipal officers hereby vote to accept for public use a recreational easement and/or utility easement in each of the proposed, unaccepted ways or portions thereof (commonly referred to as “paper streets and ways”) on the list attached hereto as Exhibit A and made part of this Order.

For the purposes of this Acceptance and public dedication the term “Recreational Easement” shall mean:

The right of the public to use the easement area for walking, hiking, running, skiing, bicycling, snowshoeing, and similar low impact passive recreational uses, and to construct trails, bridges, steps, and hand rails, and to install drainage ways, courses and crossings over and across such easement areas to support such low impact passive recreational uses. Use of cars, trucks, motorcycles, snowmobiles, ATV’s or other motorized vehicles and equipment

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shall not be included uses and activities permitted under the public recreational easement except for construction and maintenance vehicles for the construction repair and improvement of the recreational easement itself, for handicapped access purposes, and for emergency services such as fire, emergency medical and police services.

For the purposes of this Acceptance and public dedication, the term “Utility Easement” shall mean:

The placement, construction, maintenance, repair and inspection of utility services, including an easement to access the utility structures and improvements for construction, maintenance, operations, repair, replacement and inspection. For the purposes of this easement acceptance, the term “utility” shall include ditches, drains, pipes and conduits, poles, wires, cables, and ancillary structures and improvements. Also reserved is a right-of-way for temporary and emergency travel purposes as may be required from time to time to install, maintain and repair said utility services.

It is the further understanding and intent of the municipal officers that in Accepting a public utility or recreational easement in a so-called “paper street” or portion thereof, said street or way or portion thereof shall be excepted from the operation of time limits under 23 MRSA Section 3032 and such streets and ways, or portions thereof, shall not be deemed vacated under Section 3032 or Section 3031.

And Be it Further Ordered that the Town Clerk shall cause a notice of this Order along with Exhibit A, hereto, to be recorded in the Cumberland County Registry of Deeds on or after June 16, 2017 but not later than September 22, 2017.

ATTEST:

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Brenda Singo  
Town Clerk, Town of Long Island, ME

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Cumberland County (ss)  
STATE OF MAINE

Personally appeared before me the above-named Brenda Singo, being duly authorized Town Clerk of the Town of Long Island, Maine, and made oath that the foregoing is a true act and deed of the Long Island Board of Selectmen.

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\_\_\_\_ Notary Public

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**Section 5.2 Sample Filing Notice EXHIBIT**

**SAMPLE**

**EXHIBIT A - ORDER TO ACCEPT UTILITY AND RECREATIONAL PUBLIC  
EASEMENTS IN CERTAIN “PAPER STREETS” CREATED BY Ocean Height  
Land Co Subdivision Plan CCRD Plan Bk 6 Pg 48 Dated 12-20-1889**

**Note:** CCRD refers to Cumberland County Registry of Deeds  
NTED refers to the 1997 Notice to Extend Deadline of Automatic Vacation of Paper  
Streets - CCRD Plan Bk 13343 Pg 77

**Paper Street in Subdivision Referenced by this Document**

Paper Street Name	Highland Street
Former or other road name, if applicable	N/A
Portion Description	That portion of Highland Street that connects Wragby Avenue to Highland Avenue in the Ocean View Land Co Subdivision Plan CCRD Plan Bk 6 Pg 44 Dated 8-22-1889  Refer to subdivision plan included as last page of this document.
Utility Easement Accepted (yes/no)	Yes
Recreational Easement Accepted (yes/no)	Yes
Additional comment or reference, if any.	None

**<<Additional tables like the above to be added for each “Paper Street” in the subdivision as required.>>**

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### Plan of Paper Streets Created by the Original Subdivision

