

## **Minutes of Meeting**

**June 16, 2016**

### **Board of Selectmen**

### **Town of Long Island**

Present: Chair Marie Harmon; Selectmen John Condon and Joseph Donovan; Brian Dudley, Town Administrator.

The meeting was convened at 5:00 PM with a quorum.

Selectmen reviewed the weekly Town Warrants.

The board reviewed its weekly correspondence.

One item reviewed was a concern raised by a resident regarding parking tickets and vehicle registrations. The board asked Town Clerk Brenda Singo for a summary of the issues raised. The board also received input from Town Constable Wallace. Following this, the board declined to waive a fee for a parking ticket received noting the publications issued by the town on parking and vehicle registrations.

The board reviewed the minutes of their last two meetings.

- It was Moved (Donovan), Seconded (Harmon) and Voted to approve the minutes of the meeting of June 2, 2016. (Motion passed 3-0).
- It was Moved (Donovan), Seconded (Condon) and Voted to approve the minutes of the meeting of June 9, 2016. (Motion passed 3-0).
- It was Moved (Donovan), Seconded (Harmon) and Voted to approve the minutes of the special meeting of June 15, 2016. (Motion passed 3-0).

Brian updated the board on the results of the Island Avenue culvert replacement bidding process. There was one bid received and it was the opinion of Gorrill Palmer, the Town's engineers, that the bid was too high.

Gorrill Palmer will discuss with the bidder some of the factors contained within the bid to see if there is room for revisions. One option is to do the culvert replacement work only and limit the

amount of paving. The bid was for the culvert replacement as well as reconstructing the roadway from Doughty lane to Fern Avenue.

There was board discussion on the updating of the 2013 Gorrill Palmer road condition report. Brian will indicate to them that the update needs to take into consideration that there is little heavy equipment on the island roads and that the speed limit is 20 MPH.

The board also discussed the need to consider in the future the closing of all island roads to heavy construction equipment until after the spring of each year as is common in many Maine communities.

The board held a public hearing on the three Food Service Establishment license requests received. No member of the public spoke. Chairman Harmon ended the public hearing.

Town Clerk Brenda Singo noted that all of the license requests had been signed off on by the State of Maine and by the Town's Code Enforcement Officer.

Attached to one of the license requests (the Long Island Store) is the condition that there be no alcohol consumed on premise and that the maximum seating is 20 people with no more than 10 inside the premise.

- It was Moved (Harmon), Seconded (Donovan) and Voted to approve the issuance of a Food Service Establishment (FSE) license to Soups to Go. (Motion passed 3-0).
- It was Moved (Harmon), Seconded (Donovan) and Voted to approve the issuance of a Food Service Establishment (FSE) license to Ripple Effect on Cow Island. (Motion passed 3-0).
- It was Moved (Harmon), Seconded (Donovan) and Voted to approve the issuance of a Food Service Establishment (FSE) license to the Long Island Store. (Motion passed 3-0).

Brian briefed the board on the road service options for the coming year. The board raised some additional questions for Brian to go back to one of the bidders with for clarification. Brian indicated that he would meet with the bidder on Saturday and forward the results to the board.

Selectman Donovan briefed the board on the Community Center. Capozza Flooring is all set to do the floors the week of July the 25th. Plumbing hookups will be done after by Sam Marcisso.

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Landscaping has already started. The town is reachong out to professionals for the painting now as the volunteer labor hoped for will not be available. Zoeth has reached out to three companies; and Joe Donovan and Marie Harmon to one each.

The Historical Society will be done first.

There is still no final resolution to ending the Benchmark Construction contract as there are code issues with some HVAC issues that must first be corrected by them. Their final payment of \$15,800 will be held until the building passes all code inspections.

The need for appropriate signage is also being reviewed.

Selectman Donovan also updated the flag project. There is a total of \$2,100 available. He has spoken with the Gorham flag store as well as looked at Amazon and U.S. Flags. The low cost per flag is \$40.

The board discussed the concerns regarding intown parking. There is no simple solution to this problem.

The board also discussed the amount of junk cars that are lining Boston Sand and Gravel Road. Brian will reach out to Dick Clark to see if thenTown can be of any assistance in getting these vehicles removed from the island.

Nancy Jordan briefed the board on two recommendations from the Town's auditors.

- It was Moved (Donovan), Seconded (Harmon) and Voted to change the Town's Capital Asset Policy of 2004 to reflect the current practices employed by the Town. The new number will be \$5,000. (Motion passed 3-0).
- It was Moved (Donovan), Seconded (Harmon) and Voted that all journal entries, both recurring and non-recurring, be summarized by the Treasurer monthly and reviewed and approved by the Board of Selectmen. (Motion passed 3-0).

Nancy also noted the need for all LIF&R payroll requests to be submitted prior to July the 1st.

The board discussed moving the Thursday, July the 7th meeting to Wednesday, July the 6th to accommodate a Selectman that can't be present on the 7th.

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The board discussed board vacancies and requests for filling some positions.

- It was Moved (Harmon), Seconded (Donovan) and Voted to re-appoint Bradley Brown to a three year term on the Planning Board. (Motion passed 3-0).
- It was Moved (Harmon), Seconded (Condon) and Voted to re-appoint John Lortie to a two year term on the LICLOC. (Motion passed 3-0).

The meeting adjourned at 7:30 PM.

The next regular meeting of the Board is June 23, 2016.

Respectfully Submitted,  
Brian L. Dudley