

## **Minutes of Meeting**

**August 04, 2016**

### **Board of Selectmen**

### **Town of Long Island**

Present: Chair Marie Harmon; Selectmen John Condon and Joseph Donovan; Brian Dudley, Town Administrator.

The meeting was convened at 5:00 PM with a quorum.

Selectmen reviewed the weekly Town Warrants.

Zoeth Rich met with the board to discuss the status of the Town-owned buildings on Wharf Street. If the old Community Center garage door is re-used, the garage entryway will need to be enlarged. Selectman Donovan noted that there is another company in Connecticut that makes fuel dispensing systems which would reduce the freight costs. These systems do not have solar battery chargers, however.

It was noted that the pilings at Marriners and Ponces, knocked over by the recent storm, have been replaced.

There was discussion regarding replacing the existing heater at Town Hall as well as cleaning up the accumulated debris behind Town Hall.

Steve Hilton, the contractor currently doing the painting at the new Community Center, will also look at the garage and Mariners Building on Wharf Street.

Curt Murley met with the board. The church wants to donate a piano to the new Community Center. The board accepted this offer.

Curt then addressed the issue of water testing noting that the Gerber report was completed in the late 1980s and it is time to re-visit this issue. The

Town is hoping that private property owners are willing to share their individual testing results so that a base line of information can begin. The Department of Health and Human Services has information available on its website.

Curt then notified the board that the Planning Committee is working on a comprehensive report on Paper Streets on the island.

The board asked that Curt re-assign passwords for e-mails for both the Treasurer and the Deputy Treasurer. The board does not want a sharing of e-mail addresses.

Curt noted that he needs to put in wireless access points at the Community Center. It will cost about \$200 for the equipment.

The board reviewed its weekly correspondence.

The board reviewed the minutes of its July 21, 2016 and July 28, 2016 meetings.

- It was Moved (Harmon), Seconded (Donovan) and Voted to approve the minutes of the July 21, 2016 board meeting. (Motion passed 3-0).
- It was Moved (Harmon), Seconded (Donovan) and Voted to approve the minutes of the July 28, 2016 board meeting. (Motion passed 2-0).

The board talked with the Town Treasurer, Lisa Kimball regarding their desire to receive monthly budget report summaries.

There was a brief discussion on an e-mail sent by the former Treasurer, Nancy Jordan, regarding perpetual care funds and the elevator project at the school.

The Town Clerk reminded the board of the need to review the cash collection policies for the Transfer Station to assure that all fees are appropriately collected and accounted for.

Brian briefed the board on several pending issues:

- ❖ New Cemetery Vandalism: Brian received a response back from the family that had suggested making the appropriate reimbursement to the Town for the damage. The family felt that the \$500 restitution offer was too high. Brian will check on the estimates for repair again and confirm their accuracy with the family. If a figure is not agreed upon, the Town will end its efforts at voluntary restitution and let the matter proceed through the legal system.
- ❖ Social Media Policy for Town Employees: At the request of the board, Brian indicated that the City of Portland and Chebeague Island do have policies that outline the appropriate use of social media, i.e., Facebook, Twitter, etc. for employees. Selectman Donovan mentioned that Cumberland County has one as well. Brian has also reached out to Maine Municipal Association for their input.
- ❖ Road Services Contract McAleney & Company: Brian noted that the contract is completed and needs signatures to be executed.
- ❖ Lawn Mowing: Brian indicated that the lawn mowing contract still needs to be signed following receipt of a certificate of insurance.
- ❖ Island Avenue Culvert Project: Brian noted that Gorrill Palmer has requested from the Army Corp of Engineers approval to substitute a PVC-like conduit for the Island Avenue culvert project as opposed to the steel one that was approved. This will reduce the cost of the project. There was only one bid for the project in its entirety, the new culvert and the road improvements. The bid came in higher than budgeted. Gorrill Palmer is looking at just doing the culvert only work for now.

- ❖ Seabreeze: The quote from last fall for three special projects on Wharf street and Island/Garfield has expired. Seabreeze will do a site visit to re-quote the work.

Barbara Powers met with the board to discuss the elevator project at the school. It was clarified that the board will oversee the project using Barbara and her staff as its on-site coordinators. The auditors have indicated that the board must approve all warrants for the project. All expenses are to be charged against the CIP, and not the school budget.

Pine Tree Elevator began its work recently. There was also some discussion on repairing the HVAC system before the heating season begins.

Brenda Singo and Lisa Kimball then briefed the board on the status of filling the Deputy Tax Collector/Treasurer/Clerk position with a permanent employee. The board will continue this discussion at its next meeting.

The meeting adjourned at 7:30 PM.

The next regular meeting of the Board is August 11, 2016.

Respectfully Submitted,  
Brian L. Dudley