

Minutes of Meeting

June 30, 2016

Board of Selectmen

Town of Long Island

Present: Chair Marie Harmon; Selectmen John Condon and Joseph Donovan; Brian Dudley, Town Administrator.

The meeting was convened at 5:00 PM with a quorum.

Selectmen reviewed the weekly Town Warrants.

The board reviewed its weekly correspondence.

There was discussion on a request for No Parking on Island Avenue below the VFW Hall. The board will review this when it undertakes a more comprehensive review on island parking in general. If necessary, temporary No Parking signs across from a personal driveway could be used during large functions at the facility.

The board reviewed a concern from an island resident regarding trees on Island Avenue. The board will have Mike Lingley look at the situation.

The board reviewed the minutes of their last meeting on June 30, 2016.

- It was Moved (Harmon), Seconded (Donovan) and Voted to approve the minutes of the June 30, 2016 board meeting. (Motion passed 3-0).

Brian updated the board on the activity at the Transfer Station. Due to the July 4th holiday, curbside pickup will be delayed until Tuesday, July the 5th. Usage continues to increase and containers are being ordered and delivered weekly.

Brian updated the board on the Island Avenue culvert and road repair results. Because of the higher than expected cost of the one bid that was received, Brian will meet with Gorrill Palmer to see if the culvert replacement only portion of the project can be accomplished during this current construction season.

Brian will also be scheduling the grading on Wharf Street, the rebuilding of the drainage grate at Garfield and Island, and the restoration of the ditch from Wharf Street to Ponce's Landing.

Selectman Donovan updated the board on the Community Center. Interior painting has started on the Historical Society's part of the building. The landscaping is nearing completion. A tree still needs to be planted as well as a final determination of placement of the "Donors Bricks". Upon correction of the HVAC code violation, Benchmark will receive their final payment.

The board met with Lisa Kimball and Nancy Jordan to discuss the 2016/17 tax commitment. As a result of the higher than estimated property valuations, the board agreed to increase the minimum fund balance set aside.

The board briefly discussed the future uses of town properties.

The board discussed the transition of Lisa into the Treasurer's position with Nancy's retirement on June 30, 2016. The board decided that it would like to fill the Deputy Treasurer's position with Nancy during Lisa's transition. It is expected that Nancy will be available during the next few months to assist with the annual town audit and other projects.

- It was Moved (Harmon), Seconded (Donovan) and Voted to formally appoint Lisa Kimball as the Town Treasurer. (Motion passed 3-0).
- It was Moved (Donovan), Seconded (Harmon) and Voted to appoint Nancy Jordan as Deputy Treasurer. (Motion passed 3-0).

The board decided to go into executive session regarding pending legal matters.

- It was Moved (Harmon), Seconded (Donovan) and Voted to go into Executive Session at 6:12 PM pursuant to 1 M.R.S.A. Chapter 13, Section 405, Sub-Section (6)(E). (Motion passed 2-0)
- It was Moved (Donovan), Seconded (Harmon) and Voted to end the Executive Session at 6:20 PM. (Motion passed 2-0).

Brian summarized the results of the request for proposals for road service maintenance and repairs.

- It was Moved (Donovan), Seconded (Condon) and Voted to enter into a contract with McAleney & Company to perform road maintenance services. (Motion passed 3-0).

The board then discussed the issue of open fires on the island. Chief Papkee, Deputy Chief Tierney, Constable John Wallace and Paul Thornton, participated in a open discussion of the issue. Chief Papkee believes there is a need for a formal ordinance although he feels he has the ability currently to order any open fire that he deems dangerous to be extinguished.

The Chief suggested that a system could be in place whereby a property owner could have their fire pits inspected and approved by LIF&R for an extended permit. This would still be subject to a No Fire order posted by LIF&R during extremely dry and/or windy conditions, i.e., a State issued Class 3 or above fire danger rating.

Paul Thornton stressed the need for consistency in enforcement as well as a detailed listing of who has the authority to issue the permits as well as to go onto private property to extinguish unauthorized or dangerous fires.

Selectman Donovan noted that the intent of the discussion or any ordinance that may result is not to prohibit private fire pits, but to make them as safe as possible.

The board continued its discussion from the prior meeting on the 2016 deer hunting season. The board wants to review the materials they received and a formal vote of the deer hunting season will be deferred to a future meeting.

The board reviewed the sample forms for use in personnel evaluations. The board agreed to the one circulated by Selectman Condon subject to some modifications including an employee self assessment component. Selectman Condon will correct the form and send to Brian for distribution.

The board began a discussion on board leadership for the coming year. Selectman Donovan noted his preference for continuity in the position of Board Chair. The issue will be further discussed at the next meeting.

The meeting adjourned at 7:30 PM.

The next regular meeting of the Board is July 6, 2016.

Respectfully Submitted,
Brian L. Dudley