

**Selectmen's Minutes**  
**Motions/Votes**  
**February 18, 2016**

Selectmen present: Marie Harmon, John Condon and Joe Donovan  
Meeting commenced at 5 PM. Town Administrator not available. Voting records recorded by the Town Clerk.

- ***Motion made by Joe Donovan to approve the minutes of February 11, 2016  
2<sup>nd</sup> by Marie Harmon  
Vote: 3-0 Motion passes***

Board met with Harbormaster John Wallace to discuss completion of the E3 CIP. The Town received only one response for the RFE. The one bid includes the majority of the project, less electrical, and can be commenced immediately. Available funding from the CIP should also allow electrical to be performed within the budget by a separate contract.

- ***Motion made by Joe Donovan to approve the Yarmouth Boat Yard estimate to overhaul Engine 3 – not to exceed \$30,000 unless approved by the Selectmen  
2<sup>nd</sup> by Marie Harmon  
Vote: 3-0 Motion passes***

The Board confirmed that the Harbormaster will notify Portland that E3 will be out of service until approximately May 1. Chebeague Island will also be notified as part of mutual aid.

The requested phone conference with the Fire chief did not take place. The Board was able to meet briefly with Mel Smith, LIFD Admin, to discuss the new compliance software. The Board recommended she talk to the Chief about purchasing the software from this year's Fire Department budget to get the program going.

Board reviewed the upcoming PW budget and agreed to have the Town Administrator start discussions concerning next year's road maintenance contract.

The Board reviewed current CIPs and forwarded the list to the Town Administrator to reconcile with what has been forwarded to the Finance committee, as there has been some changes. The next joint meeting with the Finance committee is Saturday February 27.

The Board discussed the current status of the CCRP. John Condon summarized where we are.

- The contract with Benchmark is almost complete. We are primarily waiting for the final "as-builts" drawings and settling some discussions about incomplete change orders.

- John Leasure and Ralph Sweet are working with the Board to finalize the contract.
- Current Funding for the project is nearly all committed. The following major items will need funds, whether from another CIP or additional fund raising, or both;
  1. Interior Painting
  2. Interior Flooring (minimum for the restrooms, kitchen and Historical Society.
  3. Interior trim
  4. ADA compliance access-6 required for Life Safety
  5. Furniture
  6. Kitchen outfitting-there is some dedicated funds available for this
  7. ADA compliance access-6 required for Life Safety
  8. Landscaping-Memorial Bricks must be purchased and installed
  9. Lots of miscellaneous items as part of any new facility
  10. ????

It was noted that various contractors and others have committed to work in kind which if coordinated will reduce the needed funds.

There was a brief discussion as to the need for a public information presentation, or a published letter through the list serve to inform the Town of the current CCRP status. John Condon felt we could start the information through the minutes until we had more information. The Boards original goal of having this year's Town Meeting in the new CC is extremely doubtful.

- ***Motion made by Joe Donovan to enter into Executive Session at 6:45PM regarding Personnel Matters pursuant to 1 M.R.S.A. § 405(6)(A)  
2<sup>nd</sup> by Marie Harmon  
Vote: 3-0 Motion passes***

***Executive Session adjourned at 7:15PM***

Selectmen's meeting adjourned at 7:30PM – next regular meeting February 25, 2016.

Brenda Singo  
Town Clerk