

MINUTES OF MEETING

July 09, 2015

Board of Selectmen

Town of Long Island

Present: Chair Marie Harmon and Selectmen John Condon and Joseph Donovan; and Brian Dudley, Town Administrator.

The meeting was convened at 5:00 PM with a quorum.

Selectmen reviewed the weekly Town Warrants.

John Steele, newly-elected Chair of the Zoning Board of Appeals (ZBA) briefed the Board on the recent ZBA meeting. They have identified two new possible members to fill the board's vacancies.

They unanimously approved the variance for lots 254 and 255 for the new cemetery. They also approved a variance for a new porch. They have another hearing scheduled for July 20th. John also outlined the various time constraints that the ZBA must follow.

The Board then discussed the current e-mail systems being used. With the help of Curt Murley, the next move will be to fully transition into the google works program for e-mail and document sharing.

Selectman Donovan also noted that a meeting with Red Zone regarding broadband on the island had been postponed. He noted that the Island Institute will be on the island this summer to discuss this topic.

The Board reviewed the draft minutes of the July 2nd meeting.

- ❖ It was Moved (Donovan), Seconded (Condon) and Voted to approve the minutes of the July 2, 2015 meeting as amended. (Motion passed 3-0)

Nancy Jordan addressed the Board regarding the recently concluded audit. Two issues were raised by Runyan, Kiersteen and Oeuelette (RKO), the Town's auditors. One regarded the payment for the new Harbormaster boat engine over two fiscal years when the engine was

Page Two
Minutes of Meeting
July 9, 2015

received by the town in the previous fiscal year. All charges need to be within the year the services were performed. This cost will be covered by the \$7,000 balance in the last fiscal year's Selectmen's Contingency account.

RKO also reviewed the Town's physical asset list and noted the need to review town-owned land and remove uncertain ones from the inventory. Selectman Donovan suggested that Mark Greene be asked to work with the Town Clerk on this issue.

Chair Harmon noted that in her ride around the island that Seabreeze had filled pot holes and cleared drainage ditches and basins.

John Norton and Dick Murray joined the meeting to review the progress on the new Community Center. They discussed the status of the windows. To replace the fixed, i.e., non-opening windows with operational awning style windows with tempered glass and non-corrosive hardware will add about \$2,550 to the project which they believe has already been raised by islanders to cover this expense. There is another \$1,450 cost to have all of the windows mullied and painted at the factory.

- ❖ It was Moved (Harmon), Seconded (Donovan) and Voted to approve the revisions to the Community Center contract to include awning windows that open, tempered glass, non-corrosive hardware and factory mulling and painting at an additional cost of 1,450 over the additional \$2,550 already raised. (Motion passed 3-0).

Trusses will be shipped to the island the week of July 13th. Joe Oldfield will coordinate with the Deputy Sheriff to secure Cumberland County volunteers to do the painting of the building.

Floor finishing options are still being reviewed. A rubber mat system would add \$10,000 to the project. John also noted that there is only a remaining contingency for the project of about \$25,900.

The Fire Chief briefed the board on the status of the rescue boat. He is still working on a list of completions and the balance of the project still to be completed. To date they have repaired the hull and removed some old, unused piping. The Chief will meet with Johnson's Boat Yard to develop the list.

He noted that he is still waiting to hear if the replacement tank truck that is needed is still available. He acknowledged that he has not yet sent a formal communication to the Board of Selectmen as to the need for this unscheduled replacement.

Page Three
Minutes of Meeting
July 9, 2015

Selectman Donovan suggested that a small ad hoc committee be formed by Selectman Condon to assist the Chief to determine what is needed and available.

The Fire Chief said that he has still not completed the detailed information for the invoice he submitted in June.

Brian Dudley noted that he had completed two different job descriptions for an Administrative Assistant and a Quality Assurance Manager. Brian noted that neither position by itself would require many hours and that perhaps they could be combined in to one position which might be more attractive to potential candidates. Selectman Donovan liked the concept of combining the positions. The Fire Chief will review the issue.

The Chief said he is looking to see if another local department might have a spare truck to borrow while Engine 1 is being inspected/repaired.

Brian Dudley updated the board on the status of the Mariner's Wharf ramp. The damaged float at the bottom is scheduled for repair this week. Also, prior to painting the fire station, Zoeth is getting a quote for the re-pointing and fascia board replacement,

Chair Harmon raised a communication from Ralph Sweet regarding moving forward with the new cemetery. The consensus of the board was to do so.

Brian then gave a brief update on the parking survey. There were 117 responses. With the approval of the board, the town will enter into an annual subscription with Survey Monkey to address other island issues. With the subscription, Brian can utilize the analytical tools not available with the introductory fee version.

The meeting adjourned at 7:35 PM.

The next meeting of the Board of Selectmen is scheduled for July 16, 2015.

Respectfully Submitted,
Brian L. Dudley