

**MINUTES OF MEETING**

**April 09, 2015**

**Board of Selectmen**

**Town of Long Island**

Present: Selectmen Tom Hohn, Marie Harmon and John Condon, and Brian Dudley, Town Administrator.

The meeting was convened at 5:00 PM with a quorum.

Selectmen reviewed the weekly Town Warrants.

- It was Moved (Hohn), Seconded (Harmon) and Voted to approve the Minutes of the March 19, 2015 Board Meeting. (Motion passed 3-0).
- It was Moved (Hohn), Seconded (Harmon) and Voted to approve the Minutes of the March 26, 2015 Board Meeting. (Motion passed 3-0).
- It was Moved (Hohn), Seconded (Harmon) and Voted to approve the Minutes of the April 02, 2015 Board Meeting. (Motion passed 3-0).

The Board then discussed the status of the replacement windows for the VFW Hall. Zoeth Rich has found another vendor, Window World. They need 6 to 8 weeks to order the windows and would require a \$4,000 deposit. Another vendor's quotes should be in soon and a final decision will be made hopefully by April the 16<sup>th</sup>.

John Wallace and Nancy Jordan then met with the Board to discuss the timing of and payments for the planned Fire Department Rescue Boat. John indicated that the survey of the boat has started. It will need to be hauled to complete the survey. The insurance adjuster for the damage claim over the winter is reviewing the case.

Three repair shops are being looked at (Johnson's Boat Yard, Farins and Portland Yacht Services). There will be another meeting with John, Chief Papkee and the Board.

John reported that institutional guests of the Cumberland County Sheriff's Department cleaned the rescue boat this past week and are available for future island projects.

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- It was Moved (Hohn), Seconded (Harmon) and Voted to go into Executive Session at 6:10 PM to discuss personnel matters pursuant to 1 M.R.S.A. S405(6)(A). (The Motion passed 3-0)
- It was Moved (Hohn), Seconded (Harmon) and Voted to come out of Executive Session at 6:34. (The Motion passed 3-0)

The Board then reviewed the status of the Community Center Recreation Project (CCRP). Chairman Hohn noted that he had spoken with John Norton, Chair of the CCRP and that the final permits were waiting on the architect meeting with the State Fire Marshall's Office. Following that, the Town's Code Enforcement Officer will issue the building permit.

John Norton will reach out yet again to Doten Construction, the contractor initially selected last summer for the project, to discuss with them their requested fees for earlier work.

The Board then discussed scheduling of personnel reviews in September and October prior to the start of the budget process.

The Board also reviewed a new FOAA request from Coleman Clark. The Board is using this FOAA request as an opportunity to tighten up some personnel items such as the review of the 1997 personnel policy and to finalize the review of updated job descriptions of employees and appointees. The Board is hoping to complete its entire personnel manual by June 30, 2015. Most of the individual components are complete, but still need to be reviewed by legal counsel.

The Board then discussed the use of a survey instrument to ascertain important parking issues, especially with the loss of spaces down front due to the CCRP. This item will be further discussed at the next Board meeting.

The meeting adjourned at 7:25 PM.

The next meeting of the Board of Selectmen is scheduled for Thursday, April 16, 2015.

Respectfully Submitted,  
Brian L. Dudley