MINUTES OF MEETING

October 23, 2014

Board of Selectmen

Town of Long Island

Present: Selectmen Marie Harmon and John Condon, Brian Dudley, Town Administrator.

Marie Harmon convened the meeting at 5:00 PM with a quorum.
Selectmen reviewed the weekly Town Warrants.

Mark Greene addressed the Board on some general public property thoughts and urged the Board to consider the best possible future uses including multi-family and senior citizen housing.

Jay Wallace updated the Board on the Mariners Wharf ramp and the need to raise it because of the storm. He also will work with the Cumberland County Sheriffs Office on the acquisition of a surplus property boat for the island.

- It was Moved (Harmon), Seconded (Condon) and Voted to approve the Minutes of the October 16, 2014 board meeting. (Motion passed 2-0)

The Board continued its review of a Winter Roads Plan. It was suggested that the plan be shortened from its draft form and that the details be included within the contracts for the snow plowing contract.

The Board then discussed the status of the winter plowing contract. It is hoped that a balance can be reached whereby the contractor has the independence in judgment to do whatever is necessary to maintain the roads in a safe and passable condition, while keeping costs as low as possible.

Brian Dudley updated the Board on the VFW window replacement project. The low bidder has withdrawn their quote and the project is now on hold until spring.

The Board reviewed the 2015 Capital Improvement Planning (CIP) process. Brian will send an informational package out to the department heads.

Minutes of Meeting
October 23, 2014

- It was Moved (Harmon), Seconded (Condon) and Voted to approve the 2015 CIP Cover Letter to be sent to all department heads. (Motion passed 2-0).

John Norton updated the Board on the status of the CCRP contract. He said that Will Bennett of Bennett Engineering reviewed the HVAC plan detail and says that it calls for a split system with separate ventilation and hot water coming off a boiler as compared to a more traditional air handling system which does both.

The engineer says that the air coming in for the ventilation system will be too cold and that supplemental heat within the duct system will be required. To provide this will add about $28,000 to the project. John Norton reminded the Board that the construction portion of the project is already over the target budget. ($771,000 in contract v. $765,000 in budget).

John recommended that this new modification to the HVAC system be set aside for now and get the project underway. He noted that there is still a contingency within the total project budget of $76,500.

The contractor, Doten Construction, is now looking at a May 1, 2015 completion date compared to the original April 18, 2015 completion date. If all of the final paper work can be completed and sent to the Board for their review, John suggested the possibility of a special meeting on October 28th to approve the contract.

The Board reviewed current Committee openings:

1) Planning Board: 1 regular member;
2) Recreation Committee: 3 regular members with 1 year terms;
3) Finance Committee: 1 opening with an indefinite term;
4) Year Round Housing Application & Selection Committee: 3 regular members.
5) Zoning Board of Appeals: 1 regular member and 2 alternates for 3 year terms.

The Board received a letter from Zoning Board of Appeals (ZBA) Chair, Joan Merkwaz listing three volunteers for the ZBA. Brian will contact Joan to ask the individuals to individually submit letters of interest to the Board.

- It was Moved (Harmon), Seconded (Condon) and Voted to appoint John Norton to the Finance Committee. (Motion passed 2-0).

The meeting adjourned at 7:15 PM. The next meeting of the Board of Selectmen is scheduled for Thursday, October 30, 2014.

Respectfully Submitted,
Brian L. Dudley