Selectmen's Discussions and Decisions
June 5, 2014

Selectmen present: Tom Hohn, John Norton, and John Condon (elect)

1. Reviewed applications for the Town Administrator position.

   There has been a strong and impressive response to the Town Administrator posting.

2. Reviewed letters of intent for the redevelopment of the town-owned buildings.

   The Selectmen will continue to accept letters of intent.

   The Selectmen will contact Municipal Resources, Inc., which had reached out to development firms, as to why to the response was limited.

3. Met with the Harbormaster to discuss tie-up time limits on the floats at Marriner's Wharf.

   The 2-hour tie-up time limit will be upheld for everyone, excepting utilities contractors and those who are doing work for the town.

   Violators will be ticketed.

4. Selectmen revisited the issue of trash collections at island businesses.

   It is understood that the previous contractor obeyed the ordinance and picked up the trash as an outside contract with the business owners.

   Unfortunately picking up trash from private businesses is still in violation of the ordinance and the town cannot pick up the trash during Monday trash pickup.

5. Selectmen revisited the issue of the Town ordinances not suiting the Town.

   The Town should have ordinances and policies that fit the town more perfectly. Recent events have highlighted the need for an overhaul of the ordinances.

6. Selectman Norton gave an update on the Community Center Revitalization Project.

   Last fall, the Town sought letters of interest from design-bid contractors. The project was presented to several companies, many of which did not

pursue it due to the location and the size of the project, and ultimately the Town received letters from Callahan and Doten Construction.

The Town pursued the project with Doten and also has consulted with L&L Engineering for architectural drawings and structural engineering.

The Town reached a point where it had to choose to either go out to bid for design-build, design-bid, or to continue with Doten.

In a meeting between the CCRP Committee, L&L, and the Selectmen, L&L explained that there were downsides to going back out to bid; not the least of which including an extended timeline as well as increased fees (as their fees would double due to more extensive designs required for bid documents). As such, L&L was in favor of continuing with Doten for a design-build project.

L&L also presented the Committee with their interior and exterior designs.

As a result of this meeting, the CCRP Committee recommended to continue with the design-build project with Doten Construction.

The Board of Selectmen believes that both Doten and L&L are very capable companies and feel confident in the Committee's recommendation.

Selectman Norton made a motion to accept a proposal from L&L for design-build project.

Motion 2nd by Selectman Hohn

In order to meet the target start date, the Board of Selectmen will finalize the design and complete contract by mid-August.

2-0 motion passed.

7. Discussed the Public Works contracts.

The road grading process, as described in our contracts, goes beyond re-shimming to reconstruction. The combination of the removal of the winter sand from the paved roads and the compaction of the gravel roads will reduce the amount of sand and silt in our ditches, extending their useful life.

Concerning roadside and shoulder maintenance and brush clearing;

The Town only needs maintenance work in the spring, which is a change from the way contracts have been done in the past. The cost to the town will be less (though not half of what we currently pay).

Ditch clearing should be done twice a year.

Concerning terms;

In order to enter into multi-year contracts, the contract must include language that the contract is dependent upon approval of funds at Town Meeting. The Board of Selectmen cannot enter the Town into any more than a 1-year contract without including such a clause.

8. There is one open slot on the Planning Board starting July 1st.

9. Selectman Norton made a motion to appoint Curtis Murley to a 3-year term to the Planning Board.

   Motion 2nd by Selectman Hohn
   2-0 motion passed

10. Selectman Norton made a motion to appoint James Wilber to the Recreation Department.

    Motion 2nd by Selectman Hohn
    2-0 motion passed

11. Selectman Norton made a motion to appoint Kathryn Johnson to the Recreation Department.

    Motion 2nd by Selectman Hohn
    2-0 motion passed

12. Corrections from the 5/22 minutes:

    Concerning financing municipal projects – any project intended to be financed over a 10-year loan (rather than $20,000) must go to the Maine Municipal Bond Bank because conventional banks will not extend a loan that far out.

Concerning the assistance for the Town Administrator offered by Municipal Resources – MRI has offered to provide training for an inexperienced Town Administrator, if the Town so chooses.

13. Selectman Norton made a motion to accept the minutes from 5/29/14.

    Motion 2nd by Selectman Hohn
    2-0 motion passed

14. Selectman Norton made a motion to adjourn the meeting.

    Motion 2nd by Selectman Hohn
    2-0 motion passed

Erin Crowley – Deputy Minute Recorder