Selectmen's Discussions & Decisions
January 30, 2014

Selectmen present: Tom Hohn, John Norton, and Marie Harmon

1. Motion made by Marie Harmon to accept the meeting minutes from 1/23/2014
   2nd by John Norton
   Vote: 3-0 motion passed

2. Met with the Town Clerk to discuss mailing town annual reports.

   Clerk suggested to the Board of Selectmen to canvass town residents to gauge interest in mailed, hard copies of the town report. With the town report available online, it would save the town money to instead only mail reports to those who request one. Alternatively, hard copies could be mailed only to registered voters and a full version would also be available on the town website.

   Action: Town Clerk will research alternative mailing packages to get a better price for bulk mailings and item will be revisited.

3. Discussed annual solid waste reporting for the Department of Environmental Protection (DEP).

   Island Fellow and Tom Hohn in discussions with Karen McNaughton, Casella representative, to develop the report for the DEP.

   Town will also look to develop a Solid Waste Policy going forward to clarify roles, responsibilities, and operations.

4. Reviewed the Winter Roads Policy developed by John Norton.

5. Discussed communications with the Fire Chief concerning air quality testing at the Fire Barn.

6. Met with the Recreation Director to discuss the Recreation Department budget.

   Proposed 2015 budget shows slight increase over this year's budget. This is due to an increase in heat and electricity costs due to the renovation of the Community Center into a year-round facility.

   Program fees increased to balance increased outside instructor fees in budget. This should reduce overall budget increases.

7. Met with Harbor Master to discuss increased ship anchorages, changes in mooring fees, and the possibility of utilizing an electronic mooring application system.

Recently, St. John's, NB has temporarily shut down and Portland Pipeline has changed their bunkerage policies. Therefore more ships are coming into Portland Harbor and are not able to bunker at Portland Pipeline and so are anchoring in Town of Long Island waters. This has led to an increase in funds through anchorage fees. However, if this continues long-term, it might have an impact on the local fishing industry.

Action: Harbor Master will continue to monitor the situation to ascertain its possible longevity and contact Portland Pipeline concerning the change in their bunkerage policies.

The Harbor Master has also been conducting comparative research concerning mooring fees. The Town of Long Island continues to have the lowest mooring fees in the area.

The Harbor Master also presented the Board of Selectmen with a possible online mooring application program. Several local towns use this service, which collects mooring applications and fees and develops a database (accessible even by smartphone) and geolocates mooring coordinates on Google Earth, which would increase ease of enforcement by the Harbor Master. There is a $5 fee per mooring for this service, which could be reflected in an increase in mooring fees. Harbor Master recommends increasing mooring fees to $40 for residents and $75 for non-residents.

Action: Island Fellow will research mooring policies and fees in island communities for comparison.

Harbor Master also requested authorization to haul delinquent moorings.

Discussed Harbor Master budget. Harbor Master expects an increase in fuel costs as well as costs to install a new donated radar system. Otherwise, the budget should remain consistent with last year's budget.

8. Met with Facilities and Wharves Supervisor to discuss rental units and CIPs.

Assessment of a prior work-for-rent agreement shows outstanding rent due by the tenant.

Action: Marie Harmon to contact tenant concerning past rent.

Discussed CIP for Town Hall renovations. This CIP reflects the need for more office space, making the bathroom handicap accessible, and new wiring throughout the office.

Action: Facilities and Wharves Supervisor to check with Code Enforcement Officer concerning code compliance.

Discussed CIP for Fire and Rescue use of garage bay unit for storage of the second ambulance. In order to store the ambulance, the building would need to be renovated to increase the door size and install heat sufficient for the vehicle. Use of this bay for ambulance storage would also entail the loss of several parking spaces in front of the

garage bays and displace a tenant in order to store the Fire and Rescue equipment currently in the existing garage bay.

Discussed possibly re-pointing the masonry at the Fire Barn to maintain the building.

Action: Facilities and Wharves Supervisor to get a quote to re-point the west end wall of the Fire Barn.

Erin Crowley – Deputy Minute Recorder