

**Minutes of Meeting
June 18, 2020**

**Board of Selectmen
Town of Long Island**

Participating: Joe Donovan, Chair; Selectmen John Burke & Marie Harmon; Brian Dudley, Town Administrator; Amy Tierney, Town Clerk; Lisa Kimball, Treasurer and Barbara Johnson, Tax Collector. Joining via video or telephone conferencing: Mark Greene; Steve Hart; David Donovan; Sam Whitener; Doug McCown; Wes Wolfertz; Ralph Sweet; Erica Papkee; Meghan Kim; Catlyn Byers; Paul Thornton; and two other unidentified guests.

The meeting was convened at 5:00 PM with a quorum.

Selectmen previously reviewed the weekly Town Warrants.

The board reviewed the minutes of the previous meeting.

- It was Moved (Harmon), Seconded (Burke) and Voted to approve the Minutes of the Meeting of June 11, 2020. (Motion passed 3-0 on a roll call vote).
- It was Moved (Harmon), Seconded (Burke) and Voted to approve the Minutes of the Annual Town Meeting of May 13, 2020. (Motion passed 3-0 on a roll call vote).

The board reviewed correspondence received. Communications regarding Covid 19 were deferred until later in the meeting.

There was a communication regarding the summer recreation programs. It will be discussed later in the meeting.

Brian briefed the board on the following:

1) Chip sealing tentatively scheduled for Tuesday, July the 28th. ASMG is still working on providing limited access on the roads during the work. Staging

materials must be placed on a solid surface such as a concrete pad or asphalt. Possible locations for that might be the concrete surface area in the conservation area or shutting down one side of a road for a short time.

2) A Shore & Harbor Planning grant in the amount of \$26,750 for the design and engineering services for Ponce's Landing is being submitted this week. A \$15,000 Harbor Management Access grant for Ponce's Landing was submitted last month.

3) Drafting MDOT-required Certifications for Mariners Wharf wave break project. GEI Consultants working on environmental up-dates and technical specifications.

4) Sam Marcisso of Pine Tree Services toured the planned Emergency Shelter on Monday. He is putting some numbers together. An on-site meeting with the CDBG representatives is scheduled for Thursday, July the 2nd.

5) Captain Scott Stewart, our County Sheriff's liaison, has accepted the position of Police Chief of Brunswick. Deputy Sheriff Naldo Gagnon will assume the responsibility in the interim.

6) Brian is beginning to assemble the documents requested by Peter Elliot under a FOAA request. Some of these will take time as this issue goes back several years.

7) Additional information coming in from CMP on the LED Street Light conversion project Will ask about the new replacement lights for Wharf Street as part of the project as well.

8) Brian noted the corrected new Maine-state Homestead Exemption amount of \$24,250 and the Veteran's Exemption amount of \$5,820.

Amy Tierney updated the board on the Code Enforcement Officer activity as well as the Wellness Center and the Town Clerk. There were communications regarding Atlantic Lane as well as a follow up to an earlier inquiry on licensing for a food truck on the island.

Amy has issued 35 absentee ballots for the July 14th elections.

There have been no additional registrations for the requested property owners rental registry. This was sent to property owners in an effort to better inform the town, especially the Long Island Fire & Rescue Department, of visitors renting

here on the island, so that we can be prepared in the event of an emergency call, especially if it is Covid 19 related.

The board discussed vacancies on the Planning Board.

- It was Moved (Harmon), Seconded (Burke) and Voted to approve the re-appointment of Mike Lingley to the Planning Board. (Motion passed on a 3-0 roll call vote).

Mark Greene summarized the status of the broadband project following the passage of the warrant article at the annual town meeting. Work on the contract with Consolidated Communications is the next step. Brian will touch base with legal counsel. Lisa will reach out to the Maine Bond Bank and to Gorham Savings Bank regarding financing options.

The board held a public hearing on the applications for three (3) Food Service Establishment (FSE) licenses for Soups to Go, Hardshell Cafe and Rippleffect. Amy summarized the applications. No public comment was received.

- Moved (Harmon), Seconded (Burke) and Voted to approve the Food Service Establishment (FSE) licence application for Soups to Go. (Motion passed on a 3-0 roll call vote).
- Moved (Harmon), Seconded (Burke) and Voted to approve the Food Service Establishment (FSE) license application for Hardshell Cafe. (Motion passed on a 3-0 roll call vote).
- Moved (Harmon), Seconded (Burke) and Voted to approve the Food Service Establishment (FSE) license application for Rippleffect. (Motion passed on a 3-0 roll call vote).

The board discussed the job posting for reserve Transfer Station Attendants and the desire that they also have a driver's license in the event that they need to fill in as a driver of the trash truck.

The board discussed the Planning Board recommended changes to the shoreland zoning ordinance. Brian received a communication from the Department of Environmental Protection (DEP) stating that it is alright to hold off on town approvals until the May 2021 town meeting.

Steve Hart discussed the plans for the ten year review of the town's comprehensive plan. A working committee needs to be formed. Due to the on-going Covid 19 pandemic, initial meetings and training will be through teleconferencing. A January 1st start is the hoped for kick off to the work. The goal is to present the revised comprehensive plan for approval at the annual town meeting in May of 2022.

Anyone interested in serving on this committee should contact Steve Hart (planningboard@longislandmaine.org) or Brian Dudley (townadmin@longislandmaine.org). This is an ideal opportunity for our seasonal residents to volunteer.

The board discussed updates to the Covid 19 pandemic:

1. The town continues to rely on its residents and visitors to follow the in-force Governor's Executive Orders regarding Covid 19.
2. The board discussed the summer recreation programs. The board held a special workshop on Wednesday, June the 17th at 7 PM via Zoom. No decision has been reached yet. A quick survey is being distributed for input. Public safety, both for the youth summer campers and staff, is of paramount importance.
3. All vehicles must be registered or re-registered by July the 11th. Parking enforcement will resume on that date.

The board held its monthly public safety meeting. Joining in were Will Tierney and Sam Whitener. Open pit fires and beach fires were discussed. Both need to be permitted. Both are subject to the fire conditions and wind direction for the day of the permit. Fires should not "drift" onto their neighbors properties.

Golf cart safety was also discussed. All drivers must be licensed and capacity must not exceed the number of seats. No standing on a golf cart allowed when it is in motion.

Moved (Harmon), Seconded (Burke) and Voted to enter into Executive Session to discuss personnel matters at 6:11 PM under 1 M.R.S.A., Chapter 13, Sub-Chapter 1, Section 405 (6) (A).

Moved (Harmon), Seconded (Burke) and Voted to end the Executive Session at 6:40 PM.

The meeting adjourned at 6:41 PM. The next remote broadcast meeting of the Board is June 25, 2020 at 5 PM.

Respectfully Submitted
Brian L. Dudley
Town Administrator