

## **Minutes of Meeting**

**November 15, 2018**

**Board of Selectmen**

**Town of Long Island**

Present: Chair, Joe Donovan, Selectman Paul Watts; Brian Dudley, Town Administrator.

The meeting was convened at 5:00 PM with a quorum.

Selectmen reviewed the weekly Town Warrants.

The board reviewed the minutes of the previous meeting.

- It was Moved (Donovan), Seconded (Watts) and Voted to approve in draft form the minutes of the meeting of November 08, 2018. (Motion passed 2-0).

The board reviewed its weekly correspondence.

There was a communication regarding a requested tax abatement which was referred to the Tax Assessor for review and comment.

There was a communication regarding the definition of accessory structures within the Town's land ordinances as well as the need for a building permit for such. The board had discussed this issue recently with Brad Brown, Chair of the Planning Board and determined that a formal building permit is not currently required, but that a site plan showing the accessory structure location must be submitted to the CEO for review and approval.

Also, an accessory structure does not mean that a main home must already be constructed. The Planning Board will submit a language change at the next town meeting to replace "accessory structure" with "storage shed" to avoid any confusion.

There was a communication regarding street flooding on Island Avenue past Wicked Corner. There was a broken culvert above the flooded area that the Town has repaired.

The board met with the Treasurer to review CIP and grant financing issues. Lisa and Brian are working on a summary of the multiple grants and payments the Town has received in the past two years.

The board discussed the expired lease for town emergency communications equipment at Brown's Tower. Brian presented a new lease for the board's consideration.

- It was Moved (Donovan), Seconded (Watts) and Voted to approve a new lease for Brown's Tower for \$1,200 a year for a three year period. (Motion passed 2-0, Harmon Absent).

The board met with Ed McAleney to discuss the pending storm. Winter time parking was also discussed. The town will re-issue its recent notice to residents regarding no parking overnight or parking during storms on island streets.

- It was Moved (Watts), Seconded (Donovan) and Voted to approve an extension of the current snow and ice control lease with McAleney & Company. (Motion passed 2-0, Harmon Absent).

The board met with John Wallace to discuss enforcement of no parking laws during the winter months. There will be a \$20 fine for the ticket and another \$125 if a vehicle has to be towed.

Brian briefed the board on the following:

- The \$15,000 Harbor Management Access grant the Town received in July has been executed. Brian has notified the Submerged Lands Bureau that the Town is seeking to secure additional MDOT Safe Harbor Improvement Program (SHIP) funds to begin the restoration of the Northeast side of the wave break on Mainers Wharf.

- Brian has secured the remaining operation and maintenance manuals for the new trash truck. He also noted that the current Transfer Station ramp and container placements may need to be re-configured to improve traffic flow and access. He will reach out to Pine Tree Waste for their input.
- Brian has reached out to the sole bidder for the restoration of the tennis courts. They currently are planning on doing the work in July as the materials used can't be put down until the warmer weather has arrived. Brian will be meeting with the contractor in January.
- Brian updated the board on his communications with the State of Maine Parks Bureau regarding the loss of the Payment In-Lieu of Taxes (PILOT) program as well as the expense incurred by the Town for the removal/burial of the washed up seals on South Beach, a State-owned park. Brian has sent an invoice in the amount of \$1,625 to the State for payment of the expenses the town incurred.
- Brian briefed the board on the Cumberland County Managers meeting he attended. Broadband and brown tail moth infestation are two issues that are confronting other communities. Brian asked the group if anyone had a surplus ambulance they no longer needed. Freeport indicated that they had one and Brian will coordinate with Will Tierney and Sam Whitener of LIF&R to inspect the vehicle to see if it could meet our island's needs.
- Brian told the board that he arranged for the Tax Collector, the Town Clerk and the Treasurer to attend a Webinar offered by InForMe, an on-line service that can offer on-line services. The board will discuss this in more detail at its next meeting.
- Brian will send out a reminder notice to department heads regarding the submission date of December the 4th for their initial budgets and CIP requests. Ed Rea and Peter Lamontagne are available to assist any department head with their budget preparation.

The meeting adjourned at 7:00 PM. The next regular meeting of the Board is November 29, 2018.

Respectfully Submitted  
Brian L. Dudley  
Town Administrator