

Chapter 25

STREET NAMING AND NUMBERING ORDINANCE

1. Purpose.

The purpose of this Ordinance is to ensure the easy and rapid location of properties by law enforcement, fire, rescue and emergency medical services personnel in the Town of Long Island.

2. Authority.

This Ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A M.R.S.A. Section 3001.

3. Administration.

This Ordinance shall be administered by the Board of Selectmen which is authorized to and shall assign or cause to be assigned road names and numbers to all properties, both on existing roads and unaccepted or proposed roads, in accordance with the criteria established in Sections 4 and 5 of this Ordinance. The Board of Selectmen shall also be responsible for maintaining or causing to be maintained the following official records:

- a. The Long Island Municipal Map for official use showing road names and numbers.
- b. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers.
- c. An alphabetical list of all roads with the property owners listed in order of their assigned numbers.

4. Naming System.

All roads in Long Island that serve two or more properties shall be named regardless of whether the ownership is public or private. A “road” refers to any road, street, avenue, lane, private way or similar paved, gravel or dirt thoroughfare. “Property” refers to any property on which a more or less permanent structure has been erected or could be placed. A road name assigned by the Town of Long Island shall not constitute or imply acceptance of the road as a public way. The following criteria shall govern the naming system:

- a. Similar names – no two roads shall have the same or similar sounding names (e.g. Beach Ave. and Beach Cove Road, Highland Avenue and Island Avenue). The Board of Selectmen is authorized to eliminate or cause to be eliminated any duplicate or similar sounding names existing at the time this ordinance is enacted.
- b. Each road shall have the same name throughout its entire length.

5. Numbering System.

Numbers shall be assigned every twenty five (25) feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, determined by the number origin. The following criteria shall govern the numbering system:

- a. All number origins shall begin from the West end of Long Island at the intersection of Fern Avenue and Island Avenue near Fowler’s Beach. Number origins on crossroads shall begin at intersections with through streets, Island Ave., Fern Ave., Beach Ave. and heading away from these intersections.
- b. The number assigned to each structure shall be that of the numbered interval falling closest to the front door. If the front door can not be seen from the road, the number shall be that of the interval falling closes to the driveway or walkway to said structure.
- c. Any structure with more than one living unit shall have a separate number for each occupancy. (Apartments will have one road number with an apartment number such as 22 Beach Avenue, Apt. #3.)

6. Compliance.

All owners of structures shall, on or after the effective date of this Ordinance, display and maintain in a conspicuous place of said structure, the assigned numbers in the following manner:

- a. Where the structure or residence is within fifty (5) feet of the road, the assigned number shall be visibly displayed near the front door or entry of the structure. Numbers shall be a minimum of 4” high.
- b. Where the structure or residence is over fifty (50) feet from the road, the assigned number shall be visibly displayed at the road on a post, fence, wall, or mail box adjacent to the access drive or walkway to the residence or structure. Numbers shall be a minimum of 3” high.

- c. Size and color of numbers shall be approved by the Board of Selectmen and shall be located so as to be visible from the road.
- d. All property owners shall remove any other number previously displayed (on mailboxes etc.) which will cause confusion with the number assigned in accordance with this Ordinance.
- e. All residents are requested to post the assigned number next to their telephone for emergency reference.

7. New Developments and Subdivisions.

Roads and numbering in all new construction and subdivisions shall be named and numbered in accordance with the provisions of this Ordinance.

When a new residence is constructed, it shall be the duty of the owner to procure an assigned number from the Code Officer at the time the building permit is issued.

8. Effective Date.

This Ordinance shall become effective for the purposes of its implementation on the date of its enactment. It shall become fully effective only after all of its provisions have been fulfilled including notification to each property owner and the Post Office by mail to each new address. It shall be the duty of the property owner to comply with the provisions of this Ordinance, including the posting of assigned numbers, within thirty (30) days following notification. On new structures, numbering must be installed before final inspection or occupancy, whichever comes first.

9. Enforcement.

The Board of Selectmen may designate the Code Enforcement Officer, Fire Chief, or Town Constable to act as its agent with regard to the implementation and enforcement of this Ordinance. Violations of any provision of this Ordinance may be punishable by a fine not to exceed One Hundred (\$100.00) Dollars.